

## **Nottoway County Electoral Board**

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### **1. Call To Order**

Carolyn Davis, Chairman called to order the regular meeting of the Nottoway County Electoral Board at 10:00 AM on February 3, 2017. The purpose of this meeting was to appoint officers of election for a term of one year beginning March 1, 2017 and ending February 28, 2018. The meeting was held at the Health Department in the conference room.

### **2. Roll Call**

Those present were:

Carolyn Davis – Chairman

Ralph Branch – Vice-Chairman

Robert K. Wheeler – Secretary

Angela R. Stewart – Director of Elections

Pete Smith sat in on the meeting as an observer.

### **3. New Business**

Officers of Election were appointed and incorporated into these minutes.

### **4. General Emergency Manuals were given to each board member.**

### **5. Old Business**

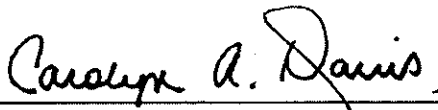
Carolyn Davis, Chairman requested that the General Registrar, Angela R. Stewart contact Ronald Roark, Nottoway County Administrator and set up a date and time to meet with the board to discuss a new Voter Registration Office.

The Nottoway County Electoral Board by a vote of 3-0 voted to have the County Administrator Ronald Roark be responsible for moving the voting equipment to and from each polling precinct for each election. The machines should be moved the day before each election and picked up the day after the election. The voting machine custodian should be available to see that each voting machine is delivered to the proper precinct and in good working condition.

6. The Nottoway County Electoral Board by a vote of 3-0 instructed Angela R. Stewart General Registrar to contact Spooner Hull of Atlantic Election Services and ask that the Electoral Board be given at least five day notice before programming any voting equipment for Nottoway County.

With no further business to discuss the meeting adjourned at 11:17 AM.

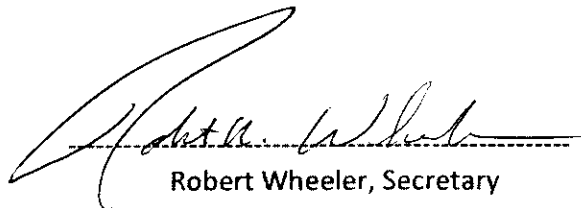
Respectfully Submitted.



Carolyn Davis, Chairman



Ralph Branch, Vice-Chairman



Robert Wheeler, Secretary