

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON TUESDAY, THE 06<sup>TH</sup> DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242<sup>ND</sup> YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN  
STEVE W. BOWEN, VICE CHAIRMAN  
GARY L. SIMMONS  
HELEN M. SIMMONS  
NOEL R. SHEKLETON  
RONALD E. ROARK, COUNTY ADMINISTRATOR  
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Vaughn called the meeting to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation.

Administrator Roark stated the purpose of this meeting was to present items to be considered for the 2019 Budget.

Administrator Roark proceeds with the presentation of a list of items that are either information, are a pertinent issue now to be considered for inclusion in the FY19 Budget, or items that he would like them to begin to prepare for in the immediate future:

- 1 - The Equalization Board will begin their required training on February 13<sup>th</sup> at the Fort Pickett Officer's Club
- 2 - The Landfill is in need of a new cell compactor; the current machine is antiquated and is in constant need of repair: Chairman Vaughn suggests to include this in the FY19 Budget and all agree by common consensus
- 3 - The Sheriff's Office parking lot is in desperate need of repair and paving at an estimated cost in excess of \$45,000: Supervisors Gary Simmons and Helen Simmons express their favor of including this in the FY19 Budget
- 4 - The heat pump (entire unit) in the Commissioner of the Revenue's office was just emergently replaced
- 5 - It is anticipated there will be an excess of unused FY18 CSA funding; would the Board like to consider repurposing these funds for the Landfill or Jail expenses: it is the consensus of the Board to consider repurposing the unused funds for Jail expenses
- 6 - The expansion project of the Jail (PRJ) has begun and it is likely Nottoway's portion of expenses will exceed what has already been set aside from FY17; it is possible the unused CSA funds can be used to offset the remaining obligation: Supervisor Gary Simmons reminds everyone that the Jail expansion was necessary and the County's financial obligation is mandatory
- 7 - The County's health insurance renewal cost is still unknown and everyone needs to keep in mind the substantial premium increase the School will be facing: everyone acknowledges the potential for the County's premiums to be considerably higher also
- 8 - Animal Control is in need of a replacement vehicle for the current truck that has over 300,000 miles on it; the County has already purchased, and awaiting deliver of, a Ford Explorer to have a 2<sup>nd</sup> vehicle: it is the consensus of the Board to include the purchase of a 2<sup>nd</sup> animal control vehicle in the FY19 Budget

9 – The County will need to increase its current broadband internet speed to accommodate Dispatch communications as a result of the Town of Blackstone Police Department use of mobile terminals in their vehicles; this will result in a monthly bill increase of \$760 for the County: it is the consensus of the Board to utilize E911 funding for any installation expense and then bill the Town monthly for two-thirds (2/3) of the bill increase

10 – There is no telephone in the Animal Pound resulting in a significant majority of calls being directed to the County Administrator's Office; it is the consensus of the Board for Administrator Roark to proceed with getting a telephone line with answering service installed at the Pound

11 – Due to the increasingly challenging demands on the payroll manager there is a potential need to research a new method for the County's payroll processing; it is the consensus of the Board to look into this matter

12 – The log recorder at the Sheriff's Office (Central Dispatch) needs to be replaced; there is support from the Board to include this in the FY19 E911 Budget, it is further discussed that the Sheriff's telephone system needs to be replaced; it is recommended to research available grant funding for this

13 – There will likely be a future need for a new Animal Pound; the Board acknowledges this fact and is in agreement due to a lack of adequate space in the current Pound

14 – The current Registrar's Office has become inadequate for space; it is the wishes of the Electoral Board for the Supervisors to find a way to remedy this; the Board agrees this is an issue that needs to be addressed as soon as possible

15 – An explanation is provided for the ACT Workforce Ready Community, a job based training program offered in the School system that certifies a Locality; it is recommended not to do anything with this information unless the School expresses a desire to participate

16 – There was a recent article in the local newspaper relating to the County's population remaining stable; Administrator Roark clarified that those figures are skewed due to the fact that the population at State facilities such as Nottoway Correctional Center and the Virginia Center for Behavioral Rehabilitation are increasing; the actual Nottoway residential population is decreasing

17 – Administrator Roark has been in contact with Robinson, Farmer, Cox Associates and the salary study is being completed

18 – The Reassessment has been completed and the overall change was an increase of 4%

Supervisor Gary Simmons explains that he has been in contact with an executive employee with Home Depot who is willing to attend an Economic Development Committee meeting and make a presentation on ways to increase growth in the County.

Vice Chairman Bowen informs that other issues for the Board to consider are space for County Administrator's Office; the current space is inadequate, finding other funding methods for fire & emergency services agencies, as well as the possibility of closing the Rt. 723 dumpster site at night.

Administrator Roark provides the Board with the Chairman's Committee appointments for 2018.

There being no further business to come before the Board, Chairman Vaughn adjourned the work session at 6:05 p.m.

\_\_\_\_\_ Chairman

\_\_\_\_\_ Clerk