

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 25TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN
STEVE W. BOWEN, VICE CHAIRMAN
GARY L. SIMMONS
HELEN M. SIMMONS
NOEL R. SHEKLETON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 7:00 p.m. informing that the night's meeting was the annual meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2018.

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2018. Administrator Roark opens the floor to nominations.

Supervisor Bowen moves to nominate Supervisor Sherman Vaughn as the Chairman. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark turns the meeting over to Chairman Vaughn.

Chairman Vaughn thanks the Board for his nomination and proceeds with nominations for Vice-Chairman.

Supervisor Helen Simmons moves to nominate Supervisor Steve Bowen to serve as Vice Chairman. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn informs the Board that the date and times for the 2018 Board of Supervisor meetings needs to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Gary Simmons moves to hold the 2018 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reverend John Wilson of Spring Hill Baptist Church provided the invocation. Chairman Vaughn led everyone in the Pledge of Allegiance to our flag.

The minutes of the December 21, 2017 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the December 21, 2017 minutes as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Chairman Vaughn asks if there are any delegations from the public;

Daphne Cole, Blackstone: Mrs. Cole is present to provide public education on the detriment to the environment, particularly to the water table, deriving from dog waste. Mrs. Cole provides specific concerns that the animal byproduct causes to include the potential contamination of water with both e-coli and salmonella bacteria and increase levels of nitrogen. Mrs. Cole urges support for placing dog waste stations throughout the County, especially parks or community gathering areas.

Presentation – Marilyn Hill, Assistant Warden, Work Center - Nottoway Correctional Center: Assistant Warden Hill, joined by Warden David Call, is present to provide an update to the Board on the Nottoway Correctional Work Center. Assistant Warden Hill expresses appreciation for the local Law Enforcement and Emergency Services for the service they provide to their facility.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that during the latest winter weather event the highest recorded total snowfall in Nottoway was 7 ¼ inches. She reports that Cary Shop Road has been closed and the bridge project has begun, the Route 460/723 Intersection study has been completed and a meeting with the County’s safety committee needs to be scheduled to review the potential improvement options, tree trimming and brush removal has not been completed but continues. Mrs. Bryant reminds the Board that Six-Year plan revision time is nearing and suggests the Board holding a work session in March.

A – January 18, 2018 Residency report

B – Road Closure – Cary Shop Road to close over Horsepen Branch for bridge replacement in Nottoway County; beginning on Monday, January 22 and expected to be completed in summer 2018 (6 months) – detour route provided

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on January 11, 2018, approval for the Town of Blackstone to relocate playground equipment on a property it leases from the School, approval of the 2018-2019 School Calendar, ATHLIFE Budget adjustment A2; minutes of the regular meeting of the Nottoway County School Board held on December 14, 2017

1 – Budget Adjustment – School - \$10,000.00

REVENUES:

3-201-24020-0127	ATHLIFE – New Grant Award	<u>\$10,000.00</u>
		<u>\$10,000.00</u>

EXPENDITURES:

4-201-61100-1620-300-500-530	Supplemental Salary	\$ 9,289.00
4-201-61100-2100-300-500-530	FICA	711.00
		<u>\$10,000.00</u>

Supervisor Helen Simmons moved to approve the \$10,000 ATHLIFE budget adjustment for the School. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

A – Letter – Dr. Rodney L. Berry, Ph.D., Superintendent: Dr. Berry is requesting that the Board return \$142,000 of FY17 unspent funds to be deposited into the textbook account with the intent of using textbook funds to offset health insurance increases for the 18-19 budget year; according to Dr. Berry there is language in the state budget that supports this use of textbook funds

Following Board discussion, Supervisor Helen Simmons moves to approve Dr. Berry's request and appropriate and return the \$142,000 FY17 funds and deposit it into the textbook account for use to offset 18-19 health insurance increases. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Health Department: The Local Agreement for Fiscal Year 2018 between the Virginia Department of Health and Nottoway County has been provided for review and approval. Supervisor Helen Simmons moves to approve the Statement of Agreement as presented. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Economic Development Committee: Administrator Roark informs there will be no meeting held in January

Regional Jail Authority Report & Juvenile Detention Center: Piedmont Regional Jail Authority November 2017 Transportation Report, Piedmont Regional Jail Authority September 2017 – November 2017 Jurisdiction/Billing Reports; November 2017 Piedmont Regional Jail revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, October 2017 and November 2017 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality (DEQ) – Katy T. Dacey, Office of Financial Responsibility & Waste Programs: DEQ has reviewed the financial test submitted by the County to demonstrate financial assurance for the closure and post closure care costs associated with the Nottoway County Sanitary Landfill; the cost estimates have been approved in the amount of \$6,504,565 with financial assurance in the same amount and nothing further is required at this time

B – Letter – Draper Aden Associates (DAA) – Jeffrey C. Norman, Project Geologist: DAA has completed an E-DMR Reporting System Facility Participation Package on the County's behalf that will allow for online submittal of DMR forms.

Fort Pickett Redevelopment Authority: Administrator Roark reports that the County hosted an informative session on the Freedom of Information Act at the Officer's Club on Wednesday, January 03, 2018; there were 29 attendees to include representatives from Nottoway and Lunenburg Counties and the Towns of Blackstone, Burkeville and Crewe

Planning Commission Report: Administrator Roark states the Commission met and held its annual election of officers; Ben Perry was elected Chairman and Robbie Roberts was elected Vice Chairman. The Tribble abattoir concerns from the Health Department were discussed along with receiving a report from both the renewable energy and comprehensive plan committees. The Planning Commission adopted a resolution of appreciation for former member Duncan Quicke.

Delinquent Tax Auction: Administrator Roark informs that he has received written responses from both the Towns of Blackstone and Crewe and they are both willing to waive the taxes due them in order to approve the bids received on the properties during the last delinquent tax auction and get them back on the tax rolls.

Administrator Roark informs that Treasurer Myatt has received a phone call from an heir of one of the properties stating that a family member was in the military and shouldn't be placed for auction. Treasurer Myatt has informed Attorney Elliott of the new information.

Letter – James W. Elliott, Attorney At Law: Attorney Elliott provides the results of the recent delinquent tax auction held at the Courthouse:

A – Three properties (Ruby M. Barlow, Lewis Fowlkes, and Effie D. Stewart) received adequate bids allowing for the payment of all taxes and costs; these bids will be submitted to the Court for acceptance

B - Bids for the following parcels were insufficient to pay all outstanding taxes and court costs – County needs to either reject these bids and attempt a resale or accept these bids and subsidize the sales:

1 – Essie W. Cousin – property assessed at \$34,000 – combined bid received of \$1,500: acceptance of this bid will not allow for recovery of costs previously paid of \$322.20; will not allow for recovery of an unpaid tax lien and will require an additional County contribution to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$17.60

2 – Dorothy B. Harris – property assessed at \$4,000 - bid received of \$1,000.00: acceptance of this bid will not allow for recovery of costs previously paid of \$84.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$1,257.04 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$1,507.04

3 – Robert W. McDaniel – property assessed at \$78,600 - bid received of \$1,100: acceptance of this bid will not allow for recovery of costs previously paid of \$120.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$806.49 to close the file; this figure includes the outstanding taxes due to the Town of Crewe in the amount of \$1,156.49

4 – Lois L. Wainwright – property assessed at \$2,400 - bid received of \$100: acceptance of this bid will not allow for recovery of costs previously paid of \$40.60; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$650.00 to close the file

5 – Catherine Wright – property assessed at \$3,000 - bid received of \$500: acceptance of this bid will not allow for recovery of costs previously paid of \$; will not allow for recovery of an unpaid tax lien and will require an additional County contribution of \$2,680.36 to close the file; this figure includes the outstanding taxes due to the Town of Blackstone in the amount of \$2,030.36

Supervisor Gary Simmons moves to accept all winning bids received on the properties and place the properties back on the tax rolls. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Letter – Helen Yvonne Williams, Estate Executrix for William Henry Shepperson, III: Mr. Shepperson’s estate wishes to donate property situated in the County of Nottoway, State of Virginia, described as, Assessor’s Parcel Number 31-74 – 2 acres; Executrix Williams is willing to certify that it would be a bona fide gift with no obligations, express or implied, of any other services of any kind now or in the future.

Administrator Roark suggests that if the Board is actually considering accepting the property they need to allow him to request permission from the Executrix to hire a surveyor to get the specific location of the property. Citing no justifiable interest in the property, Supervisor Helen Simmons moves to decline the offer for donation of the property. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provides the Board with a letter and supporting information supplied by Burkeville Volunteer Fire Department Chief John Schutt; provides the Department’s operational summary for 2017 as well as a three year financial summary outlining revenue and expenses in order to provide insight into how our department interfaces into the overall Emergency Services in Nottoway County

Letter – Blackstone Volunteer Fire Department – Dion Tomer, Chief: Chief Tomer is requesting a letter of support to accompany an application filed by the Town of Blackstone for a FEMA Assistance to Firefighters Grant in hopes of purchasing a new Ladder truck for the Department

Supervisor Shekleton moves to approve the Blackstone Fire Department’s request for a letter of support to accompany their FEMA grant application for funding for a new ladder truck. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Reports, requests, and recommendations of Constitutional Officers:

- 1 – Jane Brown, Clerk – not in attendance
- 2 – Larry J. Parrish, Sheriff – nothing to report at this time
- 3 – Ellen F. Myatt, Treasurer – nothing to report at this time
- 4 – Christy Hudson, Commissioner of the Revenue – not in attendance
- 5 – Terry Royall, Commonwealth’s Attorney – not in attendance

Chairman Vaughn presents the CONSENT CALENDAR:

1 - Budget Adjustment – Circuit Court Clerk - \$250.75

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$250.75</u>
	(Refund from Vendor - USPS)	<u>\$250.75</u>

EXPENDITURES:

4-100-21060-5201	Postage	<u>\$250.75</u>
		<u>\$250.75</u>

2 - Budget Adjustment – Commonwealth’s Attorney - \$520.79

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$520.79</u>
	(Reimb from COVA for training)	<u>\$520.79</u>

EXPENDITURES:

4-100-22010-5504	Travel (Convention & Education)	<u>\$520.79</u>
		<u>\$520.79</u>

1 - Budget Adjustment – Social Services - \$537.40

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$537.40</u>
	(VML Insurance Proceeds – 2015 Jeep)	<u>\$537.40</u>

EXPENDITURES:

4-100-53010-5408	Vehicle Equipment Supplies	<u>\$537.40</u>
		<u>\$537.40</u>

Vice Chairman Bowen moves to approve the CONSENT CALENDAR as presented.
The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Administrator Roark provided the following information items:

1 – Letter – Virginia Economic Development Partnership – Stephen Moret: Provides a reflection on 2017 and outlines plans for the first few months of 2018

2 – Letter – Virginia Resources Authority (VRA) – Jean Bass, Active Executive Director: Reminder of the application deadline for VRS’s spring 2018 Virginia Pooled Financing Program bond issuance; deadline is Friday, February 2, 2018

3 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for approval of 100 percent renewable energy tariffs for residential and non-residential customers pursuant to § § 56-577 A 5 and 56-234 of the Code of Virginia Case No. PUR-2017-00157, Application of Virginia Electric and Power Company for approval to establish a companion tariff, designated Schedule RG, pursuant to § 56-234 of the Code of Virginia Case No. PUR-2017-00163

4 – Letter – STEPS Incorporated – Randall S. Jenkins, B.S., Housing Case Manager / PIT Coordinator: STEPS and the Heartland Local Planning Group is recruiting volunteers to assist with conducting the Point in Time Count (PIT) in Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward counties. This is a count of homeless individuals and families in the region which will take place on January 24, 2018 from 6:00 PM until January 25, 2018, 6:00 AM. There will be a team for each County and it is suggested to have a member of local law enforcement support the Nottoway county team as they tend to be aware of locations where homeless individuals and families congregate.

5 – Notice: Virginia Animal Control Association News Updates; showing that the Office of the Attorney General is backing the efforts of Animal Control Officers who seek assistance to aid unprotected animals exposed to inclement weather; derelict dog houses and the plastic blue barrels that are commonplace are not acceptable shelter during inclement weather

6 – Minutes: Minutes of the Nottoway County Public Library Board of Trustees meeting held on October 18, 2017, Minutes of the Nottoway Community Planning Management Team meeting held on November 27, 2017, Minutes of the Nottoway County Public Library Board of Trustees meeting held on November 15, 2017, Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on October 18, 2017, Minutes of the Piedmont Regional Jail Authority Board meeting held on November 17, 2017

Administrator Roark presents the following correspondence:

Letter – Virginia Department of Health, Jamie S. Hawley, EHS Sr., Nottoway Health Department: Providing a report on a request to investigate a complaint regarding deer/animal carcasses being disposed of in a pit on a property located at 944 Cedar Hill Road, Blackstone and owned by Todd Tribble. Ms. Hawley reports that upon her site visit she found things that are in direct violation of what Mr. Tribble reported to the Board during his public hearing for approval to operate an abattoir on this property. Ms. Hawley reports finding deer carcasses hanging from a front-end loader over a concrete pad dressing area; there was frozen blood and water covering the pad and the surrounding area, there were also two hog carcasses in a large tub on the pad. There was a large mound of soil approximately one hundred yards from the house that was blocking visual to a pit where Mr. Tribble stated he was disposing of the animal carcass remains. Mr. Tribble also stated that the water being run through a three compartment sink in the processing room went in to a trough outside of which Ms. Hawley observed to be an open pit with a frozen drain pad.

Ms. Hawley reports that she informed Mr. Tribble that he must stop generating any additional water to the trough and that he would need a permit issued by the Virginia Department of Health to install a system to dispose of the water; the plans for the system would need to be developed by a licensed PE or Onsite Soil Evaluator since the water generated was not residential strength. Ms. Hawley has sent an official Notice of Alleged Violation to Mr. Tribble.

The Board held a discussion concerning Mr. Tribble's special exception permit and it is clarified that in order to consider the denial of Mr. Tribble's special exception the Board would have to go through the same process as its original approval.

Vice Chairman Bowen moves to proceed with the process of denial of Mr. Tribble's special exception by holding a public hearing at the February regular Board meeting. The motion carried as follows after a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

1 - Building Inspector's Report: Report period December 2017

A – 2017 Building Permit Summary and 2016 Summary for comparison

B – Map showing locations of new construction building permits in 2017

2 - Animal Control Officer's Report: Report period December 2017, 2017 Annual Report

A – There was a Rabies Clinic held on Saturday, January 20, 2018

Supervisor Shekleton asks the Board for authorization to make periodic unannounced visits to the Animal Pound; this will be an attempt to facilitate any needed changes or improvements to the operation of the pound. Chairman Vaughn suggests that all supervisors should have the ability to do such random visits. It is the consensus of the Board to allow Supervisor Shekleton to make the unannounced inspections at the County's Animal Pound. Administrator Roark will get him a key.

3 - Erosion and Sedimentation Report: No report provided

4 – E-911 Sign Maintenance Report

5 – Letter – Buckingham Branch Railroad – Claude Morris, Project Manager: Notification of scheduled rail preservation projects (Bridge Improvements on the Virginia Southern) being funded by Rail Preservation Grant funding

6 – Letter – Virginia Department of Environmental Quality – David K. Paylor, Director: DEQ has completed a review of the information provided that address the outstanding compliance items for the Nottoway Water Supply Plan; the information has been determined to be in compliance with the regulation. The next update submission will be due in 2023.

7 - Government Day: Administrator Roark informs that the Annual Local Government Day at the General Assembly is scheduled for Thursday, February 8, 2018

8 – Information – Virginia Center for Behavioral Rehabilitation: providing employment statistics; VCBR has 464 employees and 157 are Nottoway County residents

Administrator Roark suggests that the planned expansion for VCBR will begin soon; the planning is near completion.

9 - Letter – Office of the Children's Services (OCS) – Scott Reiner, Executive Director: Director Reiner reports on OCS actions following an informal conference held on January 08, 2018; Nottoway County was represented by Michael Traylor, Chairperson of the Nottoway County Community Policy and Management Team (CPMT), Cindy DeBusk, Vice-Chair of the CPMT, and Hope Hodgson, CSA Coordinator and he served as representative for OCS. The result of the informal conference and review of related documents is that Nottoway County should be denied the amount of \$1,322 in eligible CSA state pool reimbursements; this amount is to be deducted from the next CSA reimbursement due to the County.

Administrator Roark reminds everyone that the original denial amount was 131,574.

Administrator Roark asks the Board do they still want to schedule a work session as was suggested at the January meeting; it is the consensus to schedule the work session for Tuesday, February 6, 2018 at 5:00 p.m. in the Health Department conference room.

10 – Closed Session: Administrator Roark informs that he has a prospective business and/or industry matter that needs to be discussed in Closed Session; Vice Chairman Bowen asks that personnel be added to the Closed Session

The Board enters closed session to discuss the disciplinary action of the Animal Control Officer under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and to discuss a prospective manufacturing facility under Code of Virginia § 2.2-3711-A-5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The Board enters closed session at 7:52 p.m.

The Board returned to open session at 8:34 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Vice Chairman Bowen moves to authorize Administrator Roark and Assistant Administrator Prosize to proceed with investigation of the proposed manufacturing facility as discussed in closed session. The motion carried as follows:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

Supervisor Shekleton explains that he and Mr. Roark recently went on a tour of the Piedmont Regional Detention Center, the County's LRA property and the Landfill;

Supervisor Helen Simmons announces that she has been appointed to the Crossroads Services Board and will serve as this year's Chairman.

Supervisor Bowen provides compliments to Supervisor Helen Simmons for the good job during her term as Board Chair.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:37 p.m.

 Chairman

 Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

January 25, 2018

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community.

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 5

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: *None*

ABSENT DURING MEETING: *None*

Ronald E. Hook
Clerk to the Board of Supervisors