

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
CLARENCE A. SIMPSON
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 7:00 p.m. informing that the night's meeting was the annual meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2017.

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2017. Administrator Roark opens the floor to nominations.

Supervisor Gary Simmons moves to nominate Supervisor Helen Simmons as the Chairman. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark turns the meeting over to Chairman Helen Simmons.

Chairman Simmons thanks the Board for her nomination and proceeds with nominations for Vice-Chairman.

Supervisor Bowen moves to nominate Supervisor Sherman Vaughn to serve as Vice Chairman. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons informs the Board that the date and times for the 2017 Board of Supervisor meetings needs to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Bowen moves to hold the 2017 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

The minutes of the December 15, 2016 regular Board meeting were presented. Supervisor Vaughn moved to adopt the December 16, 2016 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Presentation – Marilyn Hill, Assistant Warden, Work Center - Nottoway Correctional Center: Assistant Warden Hill, joined by Warden Carl Manis, is present to provide an update to the Board on the Nottoway Correctional Work Center. Warden Hill reports that in 2016, inmate labor provided 12,325 man hours for the County and its three towns.

Presentation - Robinson, Farmer, Cox Associates: Mr. Paul Lee presents to the Board the completed Nottoway County Audit for the fiscal year ending June 30, 2016. Mr. Lee reports that the Audit found the County to be in solid financial shape; the tax collection rate remains noteworthy at 97%.

Administrator Roark asks Mr. Lee to clarify why the ending General Fund balance is showing a gain over fiscal year 2015. It is explained that there was over \$600,000 in obligated funds; were this not the case there would have actually been an approximate \$300,000 decrease in the General Fund balance.

Public Hearing: Hearing to consider a request from Citizens Bank & Trust Co. to rezone 15.523 acres of land located off Rt. 610 – Green Hill Road in Bellefonte District from A-1 Agriculture to General Business, GB; Administrator Roark explains that the Planning Commission heard the same request and chose to table any action pending an alternative request to be brought to the next meeting.

Chairman Simmons asks if there is anyone present wishing to offer comment, either for or against, the Bank rezoning request; there are neighbors in attendance but no one wishes to speak. Supervisor Bowen moved to table any action on the rezoning request. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark further explains that the Planning Commission recommends that the current zoning of this parcel, A-1 Agriculture, be amended by adding “wholesale uses, including warehouse and light processing” and “timber, building and landscaping supplies and equipment with storage under cover” to the uses by special exception. Vice Chairman Vaughn makes a motion to advertise this zoning amendment for public hearing at the February regular Board meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing: Hearing to consider a request from William J. Collins, III, Agent/Citizens Bank & Trust Co. for property located off Rt. 610 – Green Hill Road for wholesale uses, including warehouse and light processing as defined, lumber, building and landscaping supplies and equipment (with storage under cover) and outdoor retail sales; request is made pursuant to Section 2-5-4-4 11 & 28 of the Nottoway County Zoning Ordinance – Uses Permitted by Special Exception

Administrator Roark explains that the Planning Commission was scheduled to hold a public hearing on this request at its last meeting but did not due to the tabled action on the rezoning request.

Supervisor Bowen moves to table any action on this request. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that a speed reduction study for Whitmore Town Road is ongoing, a study is being initiated for the placement of flashing lights at the intersection of Rt. 609 & Hwy 460, the bridge on Rt. 608 Old Shore Road has a 3-ton weight limit and rehabilitation is scheduled to begin within the next 6 months to accommodate a heavier load

Mrs. Bryant also reports that the Rt. 618 Indian Oak Road Bridge is due for rehabilitation or replacement and that determination is expected soon; there is an expected 9 to 12 month road closure for the project. The county needs to decide if they are ok to hold a willingness which would provide citizen information as opposed to holding a formal public hearing

Supervisor Bowen moves to go with a willingness and hold a citizens information meeting. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

A – Letter – Virginia Department of Transportation – Julie Brown, Director, Local Assistance Division: Providing information concerning a Commonwealth Transportation Board project; a new initiative that will enhance how the status of SMART SCALE (Dashboard) projects are communicated

School Board: Administrator Roark explains there is no School Board report due to the meeting being rescheduled to this night, Thursday, January 19, 2017

Economic Development Committee: Administrator Roark states the Committee will not hold a meeting in January

Regional Jail Report & Juvenile Detention Center: October 2016 Piedmont Regional Jail Transportation Report, November 2016 Piedmont Regional Jail Transportation Report, August – November 2016 Jurisdiction Reports, October & November Piedmont Regional Jail Revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, October & November Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Daily Leachate Disposal Records for December 2016

B - Letter – Virginia Department of Environmental Quality – Katy T. Dacey, Office of Financial Responsibility & Waste Programs: A review has been completed of the financial test submitted by Nottoway County to demonstrate financial assurance for the closure and post-closure care costs associated with the Nottoway County Landfill; documents were approved and no further information will be required at this time

C - December 2016 Solid Waste Report; average of 56.15 tons of waste per day received, 2016 Cumulative (Jan-Dec 2016) Solid Waste Report; average of 59.88 tons of waste per day received

Fort Pickett Redevelopment Authority: Administrator Roark reports that several students of the Southside Virginia Community College Power Lineman Program are currently lodging in the newly renovated building

Planning Commission Report: Administrator Roark states the Commission met and heard both the Citizen's Bank & Trust Co. rezoning request and special exception request and also discussed a potential subdivision

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$975.30

REVENUES:

3-100-18990-0050	Miscellaneous - Undefined (VML Insurance Proceeds)	<u>\$975.30</u> <u>\$975.30</u>
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EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$975.30</u> <u>\$975.30</u>
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2 – Erroneous Assessment: Refund Mainline Investments \$179.28 (prorated amount) for an erroneous real estate assessment for tax year 2016

3 – Erroneous Assessment: Refund Barry Glenn and Eleanor R. Newcomb \$997.01 for an erroneous personal property assessment for tax year 2016

Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Association of Counties – Katie Boyle, Director of Government Affairs: Providing a copy of a letter sent to Virginia Governor Terry McAuliffe requesting that proposed changes to the process by which children are admitted to residential treatment be delayed

2 – Notice: Application of Virginia Electric and Power Company for revision of a rate adjustment clause: Rider U, new underground distribution facilities, for the rate year commencing September 1, 2017 Case No. PUE-2016-00136

3 – Letter – STEPS Incorporated: Asking for participation from the Nottoway Sheriff's Office for their Point in Time Count to be completed January 25, 2017 from 6:00 p.m. until January 26, 2017 at 6:00 a.m.; this is a count of homeless individuals and families in the region

4 – Minutes: Minutes of the Nottoway Planning Council meeting held on September 1, 2016, minutes of the Virginia's Growth Alliance meeting held on November 3, 2016, minutes of the Piedmont Regional Jail Board meeting held on October 26, 2016, minutes of the Nottoway Community Planning Management Team meeting held on November 28, 2016, minutes of the Nottoway County Planning Commission meeting held on November 15, 2016, minutes of the Nottoway County Public Library Board of Trustees meeting held on November 16, 2016

5 - Nottoway Sheriff's Office partial activity report for December 2016

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period December 2016, 2016 Building Permit Summary, 2015 Building Permit Summary, site location map of new construction for 2016

2 - Animal Control Officer's Report: Administrator Roark informs he has advertised for a temporary Animal Control Officer

3 - Erosion and Sedimentation Report: Report Period December 2016

4 - Letter - James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$500.00. Supervisor Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 - Dog Confinement: Administrator Roark asks the Board to set the annual dog confinement; the past years' confinement has been during the months of April and May. Vice Chairman Vaughn moves to set the 2017 dog confinement period as April and May. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 - Regional Jail Authority: The Board needs to reaffirm its original adoption of the Resolutions approving the organization and service agreement of the Piedmont Regional Jail Authority now that all members' names have been added; Supervisor Simpson moves to adopt the amended resolutions as presented. The motion carried as follows

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTIONS)

Administrator Roark provides the Board with a progress update on the Reassessment from Pearson's Appraisal Service, Inc.; 2,552 parcels have been completed to date.

7 - Virginia's Growth Alliance: Administrator Roark reports they attended the last meeting on January 05; the County is reported to have a few economic development prospects

8 - Letter – Robinson, Farmer, Cox Associates – Steven J. Jacobs, Director: Mr. Jacobs provides two proposals (a one year and a three year) and a contract to assist with preparation of the County’s Cost Allocation Plan; selection of the three year plan will provide a cost savings to the County. The proposed annual cost is a fixed fee of \$4,500; if the three year plan is selected the total costs will be \$12,000. Vice Chairman Vaughn moves to accept the three (3) year proposal from Robinson, Farmer, Cox for preparation of the County’s Cost Allocation Plan. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

9 – Letter – Virginia’s Retreat: It is the wishes of the existing Virginia’s Retreat members to ‘rebrand’ into something else on the advice of various consultants; the proposed name change is Virginia’s Crossroads (meant to appeal to younger people) and three marketing plans have been provided for review

Supervisor Bowen is enthusiastic about the rebrand and suggests Option #1 as the marketing option. Vice Chairman Vaughn moves to approve of the Virginia’s Retreat ‘rebrand’ to include the name change to Virginia’s Crossroads. The motion carried as follows:

G.L. Simmons	No
S.W. Bowen	Yes
C.A. Simpson	No
S.C. Vaughn	Yes
H.M. Simmons	Yes

Supervisor Bowen moves to recommend marketing option #1 but eliminate the red “slash”. The motion carried as follows:

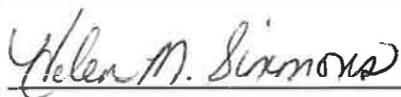
G.L. Simmons	No
S.W. Bowen	Yes
C.A. Simpson	Yes
S.C. Vaughn	Yes
H.M. Simmons	Yes

10 – Rabies Clinic: Administrator Roark informs there will be a Rabies Clinic held on January 21, 2017 from 9 am to 11 am in the parking lot at the Courthouse.

11 – Government Day: Administrator Roark informs that the Annual Local Government Day at the General Assembly is scheduled for Thursday, February 2, 2017

Administrator Roark announces that the Board has been invited to an information luncheon being hosted by Southside Virginia Community College on February 03, 2017 at Pickett Park.

There being no further business to come before the Board, Chairman Simmons adjourns the meeting at 7:51 p.m.



Chairman



Clerk

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF NOTTOWAY, VIRGINIA AUTHORIZING
THE ORGANIZATION OF THE PIEDMONT REGIONAL JAIL AUTHORITY**

WHEREAS, the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward, Virginia have studied and considered the advantages of a regional jail authority as provided in §53.1-95.2. et. seq., of the Code of Virginia, 1950, as amended (**the “Code”**).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors (**the “Board of Supervisors”**) of the County of Nottoway, Virginia (**the “County”**), as follows:

1. The County desires to create a regional jail authority with the Counties of Amelia, Buckingham, Lunenburg, Nottoway and Prince Edward, Virginia pursuant to the Code.
2. The name of the authority shall be the Piedmont Regional Jail Authority (**hereinafter, the “Authority”**) and the address of the Authority’s principal office shall be 801 Industrial Park Road, Farmville, Virginia 23901.
3. The Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward, Virginia shall be the initial participating political subdivisions in the Authority, and each of the said localities shall be represented by three members on the Authority’s board of directors consisting of the Sheriff of each locality and two (2) members appointed by the Board of Supervisors of each locality. There shall be a total of eighteen (18) members. The initial members of the Authority shall be:

NAMES

ADDRESSES

Thomas Gleason
Supervisor, Amelia County

8501 South Genito Road
Jetersville, Virginia 23083

Taylor Harvie, III
County Administrator
Amelia County

P.O. Box A
16360 Dunn Street, Suite 101
Amelia, Virginia 23002

Ricky L. Walker, Sheriff
Amelia County

P.O. Box 463
16441 Court Street
Amelia, Virginia 23002

Rebecca S. Carter
County Administrator
Buckingham County

P.O. Box 252
13380 West James Anderson Hwy
Buckingham, VA 23921

William G. Kidd, Sheriff
Buckingham County

P.O. Box 50
Buckingham, Virginia 23921

Frank M. Knott, Jr.
Buckingham County

871 Hall Road
Buckingham, Virginia 23921

Vivian Giles
County Administrator
Cumberland County

P.O. Box 110
1 Courthouse Circle
Cumberland, Virginia 23040

Darrell Hodges, Sheriff
Cumberland County

P.O. Box 71
1492 Anderson Highway
Cumberland, Virginia 23040

Parker Wheeler
Supervisor, Cumberland County

318 Dana Drive
Farmville, Virginia 23901

Tracy M. Gee
County Administrator
Lunenburg County

11413 Courthouse Road
Lunenburg, VA 23952

Edward W. Pennington
Supervisor, Lunenburg County

P.O. Box 214
1121 Mecklenburg Avenue
Victoria, Virginia 23974

Arthur Townsend, Sheriff
Lunenburg County

160 Courthouse Square
Lunenburg, VA 23952

Ronald E. Roark
County Administrator
Nottoway County

P.O. Box 92
344 West Courthouse Road
Nottoway, VA 23955

Larry J. Parrish, Sheriff
Nottoway County

P.O. Box 6
266 West Courthouse Road
Nottoway, Virginia 23955

Steven W. Bowen
Supervisor, Nottoway County

1605 Orchard Road
Burkeville, Virginia 23922

Wade Bartlett
County Administrator
Prince Edward County

P.O. Box 382, 111 South Street
Farmville, Virginia 23901

Jimmy W. Garnett
Prince Edward County

5368 Lockett Road
Rice, Virginia 23966

Wesley W. Reed, Sheriff
Prince Edward County

P.O. Box 25
28 Campbell Crossing Road
Meherrin, Virginia 23954

The terms of the office of the members, other than the aforesaid Sheriffs, shall be at the will of the governing bodies of the respective participating political subdivisions. Each individual member shall have one (1) vote on the Authority. The aforesaid Sheriffs and their duly elected successors shall serve on the Authority board of directors during their respective terms of office.

4. The purposes for which the Authority is created are acquiring, constructing, owning, equipping, maintaining and operating regional jail facilities, including, but not limited to, enlarging, renovating, and improving such facilities; acquiring the necessary real and personal property therefor, with the right of contract for the use of, or to lease, mortgage, or sell any or all of such facilities, including real property; and doing any and all things deemed by the Authority necessary, convenient and desirable for and incident to the efficient and proper development and operation of these facilities to the greatest extent allowed by applicable law.
5. There is, at present, a proposed capital project for the expansion and renovation of Authority jail facilities with preliminary estimated capital costs of \$4.2 million. The Authority is expected to issue revenue bonds to finance these capital costs and one-half of these capital costs are expected to be reimbursed to the Authority by the Commonwealth of Virginia Board of Corrections.
6. The Authority is instructed to take all necessary steps toward the organization, including, but not limited to, conducting an organizational meeting, and all other necessary actions
7. This resolution shall be effective immediately upon its adoption.

Date of Adoption: January 19, 2017.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the Board of Supervisors of the County of Nottoway, Virginia hereby certifies that the Resolution set forth above was adopted during an open meeting on January 19, 2017, by the Board of Supervisors with the following votes:

Aye: Mrs. Helen Simmons
Mr. Sherman Vaughn
Mr. Clarence Simpson
Mr. Steve Bowen
Mr. Gary Simmons

Nay: NONE

Abstentions: NONE

Signed this 19th day of January, 2017.

By: Ronald E. Roark
Clerk, Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF NOTTOWAY, VIRGINIA, APPROVING
THE PIEDMONT REGIONAL JAIL AUTHORITY
SERVICE AGREEMENT**

WHEREAS, the Piedmont Regional Jail Authority (**the “Authority”**) was created by the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward, Virginia (**together, the “Member Jurisdictions”**) pursuant to Section 53.1-95.2 of the Code of Virginia of 1950, as amended (**the “Act”**), for the purposes of acquiring, constructing, owning, equipping, maintaining and operating regional jail facilities (**the “Jail Facilities”**);

WHEREAS, in order to pay costs of acquiring, constructing, owning, equipping, maintaining and operating the Jail Facilities, the Member Jurisdictions have agreed to pay certain amounts for services to be received in accordance with the terms of a Service Agreement between and among the Member Jurisdictions and the Authority (**the “Service Agreement”**);

WHEREAS, there has been presented to this meeting a draft of the Service Agreement which the Authority and the Member Jurisdictions propose to execute to carry out the transactions described above, copies of which shall be filed with the records of the Member Jurisdictions and the Authority.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF NOTTOWAY, VIRGINIA:

1. The Board of Supervisors (**the “Board of Supervisors”**) of the County of Nottoway, Virginia (**the “County”**) hereby approves the Service Agreement.
2. The Chairman or Vice Chairman of the Board of Supervisors, or either of them, is hereby authorized and directed to execute the Service Agreement.
3. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.
4. All other acts of the officers, employees and representatives of the County that are in conformity with the purposes and intent of this resolution and in furtherance of the execution and delivery of the Service Agreement by the Member Jurisdictions are hereby approved and ratified.
5. This resolution shall take effect immediately.

Date of Adoption: January 19, 2017.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the Board of Supervisors of the County of Nottoway, Virginia hereby certifies that the Resolution set forth above was adopted during an open meeting on January 19, 2017, by the Board of Supervisors with the following votes:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstentions</u>
Mrs. Helen Simmons	NONE	NONE	NONE
Mr. Sherman Vaughn			
Mr. Clarence Simpson			
Mr. Steve Bowen			
Mr. Gary Simmons			

Signed this 19 day of January, 2017.

By: Ronald E. Roach
Clerk, Board of Supervisors