

July 20, 2017

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON
GARY L. SIMMONS

Chairman Simmons called the meeting to order at 7:00 p.m.

Chairman Simmons explains that Supervisor Simpson is still absent due to health matters and Supervisor Gary Simmons is absent due to a death in his family; Supervisor Bowen is going to be late due to vehicle issues.

Reverend Rod Spencer, Pryor Memorial Presbyterian Church, provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott expresses appreciation to Administrator Roark and staff for the reply to his recent Freedom of Information Act request. Mr. Abbott expresses concern for the recent developments between the Town of Blackstone and the County relating to the negotiations surrounding the potential development at Pickett Park (particularly the property adjoining the Bowling Alley). The Town has made a request to extend its original area for possible boundary adjustment of which Mr. Abbott advises that everyone should slow down and remember that all the proposed growth is still uncertain until it is complete.

Presentation – Center for Innovative Technology (CIT): Jean Plymale, Project Manager, explains that CIT Broadband team is totally dedicated to broadband expansion in rural areas, they are funded by the State and their sole purpose is to “provide technical assistance to localities where wired broadband services are not currently available”. Ms. Plymale informs the Board that should they choose to utilize their services, that over the course of a few months (7-12) the CIT Broadband Team would develop a survey for the County so prioritization of need can occur.

Supervisor Bowen moves to enlist the services of the Center for Innovative Technology for a broadband needs study. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

The minutes of the June 15, 2017 regular Board meeting were presented. Vice Chairman Vaughn moved to adopt the June 15, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

July 20, 2017

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the Rt. 460/Cox Road Bridge replacement is complete and officially open, the Rt. 608 Old Shore Road closure will extend due to bridge construction issues, Rt. 603 Grove Road is still under construction and hoping for surface treatment within the next couple of weeks and crews will then move on to Lazaretto Creek Road. Mrs. Bryant further explains that VDOT has contracted tree trimming services currently being completed throughout the County, and it is expected that a pipe/shoulder washout in Burkeville will be completed next week

A – Notice of traffic alert: Virginia Department of Transportation will extend the road closure on Old Shore Road (Route 608) to through traffic between Green Hill Road (Route 609) and Rocky Hill Road (Route 153) in Nottoway through fall 2017 due to inclement weather delaying the bridge replacement project

B – Notice: Virginia Department of Transportation schedule of applicant workshops for Transportation Alternatives Set-Aside funding (FY 2019/20 federal Transportation Alternatives {TA} funding

C – Notice: Virginia Department of Transportation has opened registration for the 2017 Local Programs Workshop to be held September 12-14

D – Letter – Virginia Department of Transportation has awarded FY 2018 Revenue Sharing Program funding; provides a link to see awards

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on July 13, 2017; minutes of the regular meeting of the Nottoway County School Board held on June 08, 2017

A – Letter – Nottoway County Public Schools – Dr. Rodney Berry, Superintendent: Requesting that any unspent FY17 School funds be returned to the County's general fund; estimated to be approximately \$142,000 – Administrator Roark provides the actual figure of \$142,597.61

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for July

Regional Jail Report & Juvenile Detention Center: Piedmont Regional Jail Authority Jurisdiction Reports for March, April & May 2017 and Jurisdiction Billing Report for April and May 2017, May 2017 Piedmont Regional Jail Revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, May 2017 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report stating that there has been recurring major equipment repairs needed for the loaders and explains there will be a future need to purchase a new, or newer, compactor for the facility

A – Letter – Virginia Department of Environmental Quality – Kyle Ivar Winter, P.E., Deputy Regional Director: acknowledging receipt and review of the County's Petition for Subset of Wells in Detection Monitoring report for the Nottoway County Sanitary Landfill (active facility), Permit #304; DEQ has approved five of the seven wells to be included in the detection monitoring

B - June 2017 Solid Waste Report; average of 87.29 tons of waste per day received

Supervisor Bowen expresses concern for the condition of the waste compactor sites; they are continuously at an overflow capacity, especially during holidays.

Fort Pickett Redevelopment Authority: there is nothing to report at this time.

Administrator Roark provides the list of committed funds from purchase orders as well as committed funds for carryovers for the Fiscal Year ending June 30, 2017.

(SEE PAGE THRU PAGE
FOR THE LIST OF COMMITTED FUNDS
FROM PURCHASE ORDERS AND CARRYOVER FUNDS
FOR FISCAL YEAR ENDING JUNE 30, 2017)

Delinquent Tax Report: Administrator Roark informs the Board that Treasurer Ellen Myatt has provided the delinquent tax list for tax year 2016 as required by State Code. Vice Chairman Vaughn moves to advertise the list showing those delinquencies as were actual June 30, 2017 in both the Courier Record and The Crewe-Burkeville Journal. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Letter – Town of Blackstone – William D. Coleburn, Mayor: Notifying of the Town’s formal motion as it pertains to the Nottoway Commons project to request that the County increase its fire apparatus contribution (for the Blackstone Fire Department) to \$125,000 annually, agree to an uncontested boundary adjustment at the Town’s terms, which includes the Town owned property at the airport and that which extends pas the Airport and taking in the right-of-way of Route 40, and that the County commit to provide up to \$120,000 toward the capacity upgrades at the Wastewater Plant to service the growth expected as a result of the FASTC project through Tobacco Commission funds.

Vice Chairman Vaughn informs that the County Budget Committee recently met concerning the Town’s request and it was immediately discussed that there have been no site plans nor business development plan provided by the property owner/Nottoway Commons. Vice Chairman Vaughn continues and presents the recommendations from the Budget Committee:

Nottoway County will seek funding from the Virginia Tobacco Region Revitalization Commission to assist in upgrading Blackstone’s water treatment facilities needed to provide additional capacity, the County will support a mutually agreeable uncontested boundary adjustment to include the Nottoway Commons property (72.835 acres) and the Nottoway Lanes parcel (4.000 acres)

Vice Chairman Vaughn moves to accept the recommendations from the Budget Committee and forward a letter stating the County’s position to the Town of Blackstone. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$2,271.88

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined (VML Insurance Proceeds)	<u>\$2,271.88</u> <u>\$2,271.88</u>
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EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$2,271.88</u> <u>\$2,271.88</u>
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2 – Budget Adjustment – Sheriff - \$48.75

REVENUES:

3-100-19010-0040	Forfeited Assets - Sheriff	<u>\$48.75</u> <u>\$48.75</u>
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EXPENDITURES:

4-100-31020-5808	State Asset Forfeiture	<u>\$48.75</u> <u>\$48.75</u>
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3 – Budget Adjustment – Commonwealth’s Attorney - \$48.75

REVENUES:

3-100-19010-0040	Forfeited Assets – Comm. Attorney	<u>\$48.75</u> <u>\$48.75</u>
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EXPENDITURES:

4-100-22010-5808	State Asset Forfeiture	<u>\$48.75</u> <u>\$48.75</u>
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4 – Erroneous Assessment: Refund Jackie Carol Herring \$205.07 for an erroneous personal property assessment for tax year 2014

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark provided the following information items:

1 - Blackstone Volunteer Fire Department Incident Report for June 2017

2 – Letter – Amherst County – Dean C. Rodgers, Administrator: Notification that the General Assembly’s Committee on Wireless Communications Infrastructure will be meeting in August to consider a legislative proposal that would place limits on local land use and zoning authority for the approval new wireless towers and poles

3 – Notice – Extension Service: Nottoway Extension is hosting a back to school event on August 5, 2017 from 10 am to 12 noon on the grounds of the Crewe Library; will be giving away school supplies

4 – Resolution – County of Washington, Virginia: A resolution to request the Virginia State Legislature cease imposing new and begin removing existing unfunded mandates on its local school systems and other County operations

5 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider GV, Greenville County Power Station Case No. PUR-2017-00071, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider S, Virginia City Hybrid Energy Center Case No. PUR-2017-00073, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider W, Case No. PUR-2017-00074, Application of Virginia Electric and Power Company for approval of 100 percent renewable energy tariffs pursuant to §§ 56-577 A 5 and 56-234 of the Code of Virginia Case No. PUR-2017-00060, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider R, Bear Garden Generating Station Case No. PUR-2017-00072, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider B, Biomass Conversions of the Altavista, Hopewell, and Southampton Power Stations for the Rate Year commencing April 1, 2018 Case No. PUR-2017-00070

6 – Memorandum – National Association of Counties (NACo) – Bryan Desloge, President: 82nd Annual Conference to be held July 21-24, 2017 in Franklin County, Ohio

7 – Notice – Virginia State Corporation Commission: Case No. PUR-2017-00034 Joint petition of Lumos Networks Corp., Lumos Telephone Inc., Lumos Telephone of Botetourt Inc., Lumos Networks, Inc., FiberNet of Virginia, Inc., LMK Communications, LLC and MTN Infrastructure TopCo, Inc. for approval to transfer control pursuant to the Utility Transfers Act, Va. Code § 56-88 et seq.

8 – Notice – Virginia Economic Development Partnership – Suzanne W. Clark, Communications Director, Communications and Promotions: Announcing its 17-member board of directors that were recently appointed; Todd Haymore, Ric Brown, John “Dubby” Wynne, Robert Vaughn, Betsey Daley, John Reinhart, C. Daniel Clemente, William Hayter, Chris Lumsden, Ned Masee, Carrie Hileman Chenery, Heather Engel, Greg Fairchild, Vincent J. Mastracco, Dan M. Pleasant, Xavier R. Richardson, Carlos Tapias

9 – Letter – State Corporation Commission: Providing a Draft revision of the Rules Governing Enhanced 911 (“E-911”) Service

10 – Minutes: Minutes of the Nottoway Planning Council meeting held on January 5, 2017, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on May 17, 2017, minutes of the Nottoway County Public Library Board of Trustees meeting held on May 17, 2017, minutes of the Nottoway Community Planning Management Team meeting held on May 22, 2017, minutes of the Nottoway County Public Library Board of Trustees meeting held on June 21, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector’s Report: Report period May 2017; Administrator Roark informs of a planned retirement party for Mr. Al Ellington on July 31, 2017 from 2-4 p.m. in the County Administrator’s Office

2 - Animal Control Officer’s Report: Report period May 2017

3 - Erosion and Sedimentation Report: Report period May 2017

4 – Letter – Magi Van Eps, Tourism and Visitor Center Coordinator for Prince Edward County: Providing a draft copy of the new Articles of Incorporation of Virginia’s Crossroads, Inc. for review and approval; it is the Board’s consensus that Assistant County Administrator John Prosize is authorized to attend a scheduled meeting concerning the Articles and vote on behalf of the County

5 – Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; two Invoices totaling \$50,203.94

Vice Chairman Vaughn moves to pay the Town of Blackstone invoices, totaling \$50,203.94, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

6 – Letter – Virginia Association of Counties (VACo) – Larry Land, CAE, Director of Policy Development: Seeking locality’s position and policy statements for inclusion in the 2018 Legislative Program and Policy Statements, also notifying that the VACo County Officials’ Summit will be held on August 21, 2017 in Albemarle County.

7 – Nottoway County E-911 road sign maintenance report

Administrator Roark informs the Board that he has a matter(s) that need(s) to be discussed in closed session. The Board enters closed session under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and Code of Virginia § 2.2-3711-A-7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body

The Board enters closed session at 7:49 p.m.

The Board returned to open session at 8:40 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Bowen moves to proceed with hiring the applicants discussed in closed session for the positions of Animal Control Officer and Building Code Official, pending the outcome of reference checks. The motion carried as follows:

G.L. Simmons	Absent
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

July 20, 2017

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:41 p.m.

Helen M. Simmons Chairman

Ronald E. Bank Clerk

COMMITTED FUNDS FROM PURCHASE ORDERS FOR THE FISCAL YEAR ENDING
JUNE 30, 2017 TO BE CARRIED OVER TO THE 2017-2018 BUDGET:

4-100-11010-5804	DISCRETIONARY FUND	12,760.00
4-100-12100-3002	PROFESSIONAL SERVICES	119,899.50
4-100-12130-3006	PRINTING & BINDING (TAX TICKETS)	4,500.00
4-100-12130-5201	POSTAL SERVICE	125.00
4-100-12130-5401	OFFICE SUPPLIES	931.00
4-100-12200-7002	CAPITAL OUTLAY	40,891.00
4-100-31020-3004	REPAIRS & MAINTENANCE	20,289.00
4-100-31020-5401	OFFICE SUPPLIES	1,515.00
4-100-31020-5408	VEHICLE SUPPLIES	52,815.87
4-100-31020-5409	POLICE SUPPLIES (MISC. & CAMERA)	2,260.00
4-100-31020-5504	TRAVEL – CONVENTION & EDUCATION	398.00
4-100-31020-7005	MOTOR VEHICLES & EQUIPMENT	51,426.14
4-100-31040-3004	REPAIRS & MAINTENANCE	1,063.00
4-100-31040-3005	MAINTENANCE SERVICE CONTRACTS	22,376.15
4-100-31040-5203	TELEPHONE	789.66
4-100-33010-5806	PIEDMONT REGIONAL JAIL – PER DAY	327,304.00
4-100-73010-5411	BOOKS & PERIODICALS	799.95
4-100-83090-3004	REPAIR/MAINTENANCE	659.90
	GENERAL FUND SUB-TOTAL	<u>660,803.17</u>
4-201-61100-3000-200-100-630	PURCHASED SERVICES	25,650.00
4-201-61100-6030-200-100-100	INSTRUCTIONAL SUPPLIES – ELEM. REGULAR	8,925.00
4-201-61100-8100-200-100-100	REP. & REP. INST. EQUIP. – ELEM. REGULAR	68,414.60
4-201-61100-3000-300-100-100	PURCHASE SERVICE – SEC. REGULAR	2,050.00
4-201-61100-6000-300-100-100	MATERIALS & SUPPLIES – SEC. REGULAR	7,502.49
4-201-61100-6030-300-100-100	INSTRUCTIONAL MATERIALS – SEC. REGULAR	11,974.20
4-201-61100-8100-300-100-100	CAPITAL OUTLAY REPLACE – SEC. REGULAR	14,179.79
4-201-61100-3001-900-600-700	PURCH. SERV. SEC.	21,356.00
4-201-61100-3001-900-600-704	PURCHASE SERVICES	17,277.20
4-201-61320-3000-200-100-100	PURCHASE SERVICE	5,000.00
4-201-61320-3000-300-100-100	PURCHASE SERVICE	6,598.30
4-201-61320-6030-300-100-100	INSTRUCTIONAL MATERIALS	2,981.17
4-201-62120-3001-900-000-100	SURETY BOND	20,000.00
4-201-62120-6000-900-000-100	MATERIALS	4,211.34
4-201-62160-3000-900-000-100	PURCHASED SERVICE – COBRA ADMIN.	8,220.75
4-201-62230-6000-900-000-100	MATERIALS & SUPPLIES	3,804.31
4-201-63700-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	267,879.00
4-201-64200-3000-900-000-100	PURCHASED SERVICES	32,950.00
4-201-64200-3002-900-000-100	MAINTENANCE & SERVICE CONTRACTS	142,475.45
4-201-64200-6000-900-000-100	MATERIALS & SUPPLIES	21,588.39
4-201-64200-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	57,911.00
4-201-64300-3000-900-000-100	CONTRACT SERVICE, GROUNDS	27,300.00
4-201-64300-6000-900-000-100	GROUNDS, MATERIALS & SUPPLIES	2,840.00
4-201-64400-3000-900-000-100	CONTRACT SERVICE, EQUIPMENT	48,519.77
4-201-68100-8300-300-300-650	HARDWARE	15,782.25
4-201-68100-8300-900-000-100	HARDWARE	24,385.23
4-201-68200-3000-900-000-100	MATERIALS & SUPPLIES	1,125.00
	SCHOOL FUND SUB-TOTAL	<u>870,901.24</u>
4-203-65100-6000-900-000-150	MATERIALS & SUPPLIES	6,818.79
4-203-65100-6002-900-000-150	FOOD SUPPLIES	73,818.09
	CAFETERIA FUND SUB-TOTAL	<u>80,636.88</u>
4-212-31040-7010	WIRELESS EQUIPMENT	6,000.00
	E911 FUND SUB-TOTAL	<u>6,000.00</u>
4-214-42040-3004	REPAIRS & MAINTENANCE	21,794.68
4-214-42040-7011	CAPITAL OUTLAY – NEW REGULATIONS	10,465.62
	LANDFILL FUND SUB-TOTAL	<u>32,260.30</u>
	ENCUMBERED FUND TOTAL	<u>\$1,650,601.59</u>

COMMITTED FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2017 TO BE CARRIED OVER:

4-100-11010-5805	REVENUE SHARING - VDOT	73,513.75
4-100-12130-4001	DATA PROCESSING	2,500.00
4-100-12200-3004	REPAIRS & MAINTENANCE	10,000.00
4-100-12200-7002	CAPITAL OUTLAY	45,000.00
4-100-21050-1001	VJCCCA – SALARY	5,729.47
4-100-21050-2001	VJCCCA – FICA	439.22
4-100-21080-5411	BOOKS & PERIODICALS	4,441.00
4-100-22010-5808	STATE ASSET FORFEITURE	365.78
4-100-31020-1001	SALARIES & WAGES	15,951.01
4-100-31020-5807	DRUG ASSET FORFEITURE	2,957.87
4-100-31020-5808	STATE ASSET FORFEITURE	3,455.52
4-100-31020-7003	CAPITAL OUTLAY – FIRING RANGE	50.00
4-100-35010-3004	REPAIRS & REPLACEMENTS/EQUIPMENT	5,000.00
4-100-35010-7009	DOG POUND/CONSTRUCTION & REPAIRS	4,000.00
4-100-57070-0100	MANDATED SERVICES	146,502.00
4-100-70000-8012	CAPITAL IMPROVEMENTS	39,977.54
4-100-70000-8023	SMALL BUSINESS INCUBATOR	9,581.02
4-100-81010-3140	CONSULTANT SERVICES	2,835.55
4-100-83090-7003	CAPITAL OUTLAY	161,000.00
	GENERAL FUND SUB-TOTAL	<u>533,299.73</u>
4-212-31040-3005	MAINTENANCE	5,000.00
4-212-31040-7003	COMMUNICATIONS EQUIPMENT	15,000.00
4-212-31040-7010	WIRELESS EQUIPMENT	30,000.00
	E911 FUND SUB-TOTAL	<u>50,000.00</u>

4-213-31700-5899	DARE EXPENSE	99.14
	DARE PROGRAM FUND SUB-TOTAL	<u>99.14</u>
4-214-42040-7009	ENCLOSED CONTAINERS	18,000.00
4-214-42040-7011	CAPITAL OUTLAY – NEW REGULATIONS	27,183.81
4-214-42040-7012	CAPITAL OUTLAY	4,776.25
	LANDFILL FUND SUB-TOTAL	<u>49,960.06</u>
	FY ENDING JUNE 30, 2016 CARRIED OVER TOTAL	<u>\$633,358.93</u>