AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 242ND YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON
GARY L. SIMMONS

Chairman Simmons called the meeting to order at 7:00 p.m.

Chairman Simmons explains that Supervisor Simpson is still absent due to health matters and Supervisor Gary Simmons is absent due to a death in his family; Supervisor Bowen is going to be late due to vehicle issues.

Reverend Rod Spencer, Pryor Memorial Presbyterian Church, provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons asks if there are any delegations from the public:

Sonny Abbott: Mr. Abbott expresses appreciation to Administrator Roark and staff for the reply to his recent Freedom of Information Act request. Mr. Abbott expresses concern for the recent developments between the Town of Blackstone and the County relating to the negotiations surrounding the potential development at Pickett Park (particularly the property adjoining the Bowling Alley). The Town has made a request to extend its original area for possible boundary adjustment of which Mr. Abbott advises that everyone should slow down and remember that all the proposed growth is still uncertain until it is complete.

Presentation - Center for Innovative Technology (CIT): Jean Plymale, Project Manager, explains that CIT Broadband team is totally dedicated to broadband expansion in rural areas, they are funded by the State and their sole purpose is to "provide technical assistance to localities where wired broadband services are not currently available". Ms. Plymale informs the Board that should they choose to utilize their services, that over the course of a few months (7-12) the CIT Broadband Team would develop a survey for the County so prioritization of need can occur.

Supervisor Bowen moves to enlist the services of the Center for Innovative Technology for a broadband needs study. The motion carried as follows:

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<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>G.L. Simmons</td>
<td>Absent</td>
</tr>
<tr>
<td>S.W. Bowen</td>
<td>Yes</td>
</tr>
<tr>
<td>C.A. Simpson</td>
<td>Absent</td>
</tr>
<tr>
<td>S.C. Vaughn</td>
<td>Yes</td>
</tr>
<tr>
<td>H.M. Simmons</td>
<td>Yes</td>
</tr>
</tbody>
</table>

The minutes of the June 15, 2017 regular Board meeting were presented. Vice Chairman Vaughn moved to adopt the June 15, 2017 minutes as presented. The motion carried as follows:

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>G.L. Simmons</td>
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<tr>
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<td>Yes</td>
</tr>
<tr>
<td>H.M. Simmons</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the Rt. 460/Cox Road Bridge replacement is complete and officially open, the Rt. 608 Old Shore Road closure will extend due to bridge construction issues, Rt. 603 Grove Road is still under construction and hoping for surface treatment within the next couple of weeks and crews will then move on to Lazarett Creek Road. Mrs. Bryant further explains that VDOT has contracted tree trimming services currently being completed throughout the County, and it is expected that a pipe/shoulder washout in Burkeville will be completed next week.

A – Notice of traffic alert: Virginia Department of Transportation will extend the road closure on Old Shore Road (Route 608) to through traffic between Green Hill Road (Route 609) and Rocky Hill Road (Route 153) in Nottoway through fall 2017 due to inclement weather delaying the bridge replacement project

B – Notice: Virginia Department of Transportation schedule of applicant workshops for Transportation Alternatives Set-Aside funding (FY 2019/20 federal Transportation Alternatives (TA) funding

C – Notice: Virginia Department of Transportation has opened registration for the 2017 Local Programs Workshop to be held September 12-14

D – Letter – Virginia Department of Transportation has awarded FY 2018 Revenue Sharing Program funding; provides a link to see awards

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on July 13, 2017; minutes of the regular meeting of the Nottoway County School Board held on June 08, 2017

A – Letter – Nottoway County Public Schools – Dr. Rodney Berry, Superintendent: Requesting that any unspent FY17 School funds be returned to the County’s general fund; estimated to be approximately $142,000 – Administrator Roark provides the actual figure of $142,597.61

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for July


Landfill: Administrator Roark gave the Landfill report stating that there has been recurring major equipment repairs needed for the loaders and explains there will be a future need to purchase a new, or newer, compactor for the facility

A – Letter – Virginia Department of Environmental Quality – Kyle Ivar Winter, P.E., Deputy Regional Director: acknowledging receipt and review of the County’s Petition for Subset of Wells in Detection Monitoring report for the Nottoway County Sanitary Landfill (active facility), Permit #304; DEQ has approved five of the seven wells to be included in the detection monitoring

B - June 2017 Solid Waste Report; average of 87.29 tons of waste per day received

Supervisor Bowen expresses concern for the condition of the waste compactor sites; they are continuously at an overflow capacity, especially during holidays.
July 20, 2017

Fort Pickett Redevelopment Authority: there is nothing to report at this time.

Administrator Roark provides the list of committed funds from purchase orders as well as committed funds for carryovers for the Fiscal Year ending June 30, 2017.

(SEE PAGE THRU PAGE FOR THE LIST OF COMMITTED FUNDS FROM PURCHASE ORDERS AND CARRYOVER FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2017)

Delinquent Tax Report: Administrator Roark informs the Board that Treasurer Ellen Myatt has provided the delinquent tax list for tax year 2016 as required by State Code. Vice Chairman Vaughn moves to advertise the list showing those delinquencies as were actual June 30, 2017 in both the Courier Record and The Crewe-Burkeville Journal. The motion carried as follows:

G.L. Simmons Absent
S.W. Bowen Yes
C.A. Simpson Absent
S.C. Vaughn Yes
H.M. Simmons Yes

Letter – Town of Blackstone – William D. Coleburn, Mayor: Notifying of the Town’s formal motion as it pertains to the Nottoway Commons project to request that the County increase its fire apparatus contribution (for the Blackstone Fire Department) to $125,000 annually, agree to an uncontested boundary adjustment at the Town’s terms, which includes the Town owned property at the airport and that which extends past the Airport and taking in the right-of-way of Route 40, and that the County commit to provide up to $120,000 toward the capacity upgrades at the Wastewater Plant to service the growth expected as a result of the FASTC project through Tobacco Commission funds.

Vice Chairman Vaughn informs that the County Budget Committee recently met concerning the Town’s request and it was immediately discussed that there have been no site plans nor business development plan provided by the property owner/Nottoway Commons. Vice Chairman Vaughn continues and presents the recommendations from the Budget Committee:

Nottoway County will seek funding from the Virginia Tobacco Region Revitalization Commission to assist in upgrading Blackstone’s water treatment facilities needed to provide additional capacity, the County will support a mutually agreeable uncontested boundary adjustment to include the Nottoway Commons property (72.835 acres) and the Nottoway Lanes parcel (4.000 acres)

Vice Chairman Vaughn moves to accept the recommendations from the Budget Committee and forward a letter stating the County’s position to the Town of Blackstone. The motion carried as follows:

G.L. Simmons Absent
S.W. Bowen Yes
C.A. Simpson Absent
S.C. Vaughn Yes
H.M. Simmons Yes
Chairman Simmons presents the CONSENT CALENDAR:

1 - Budget Adjustment – Sheriff - $2,271.88

REVENUES:
3-100-18990-0050 Miscellaneous – Undefined $2,271.88
(VML Insurance Proceeds) $2,271.88

EXPENDITURES:
4-100-31020-5408 Vehicle Supplies $2,271.88

2 - Budget Adjustment – Sheriff - $48.75

REVENUES:
3-100-19010-0040 Forfeited Assets - Sheriff $48.75

EXPENDITURES:
4-100-31020-5808 State Asset Forfeiture $48.75

3 - Budget Adjustment – Commonwealth’s Attorney - $48.75

REVENUES:
3-100-19010-0040 Forfeited Assets – Comm. Attorney $48.75

EXPENDITURES:
4-100-22010-5808 State Asset Forfeiture $48.75

4 - Erroneous Assessment: Refund Jackie Carol Herring $205.07 for an erroneous personal property assessment for tax year 2014

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons Absent
S.W. Bowen Yes
C.A. Simpson Absent
S.C. Vaughn Yes
H.M. Simmons Yes

Administrator Roark provided the following information items:

1 - Blackstone Volunteer Fire Department Incident Report for June 2017

2 – Letter – Amherst County – Dean C. Rodgers, Administrator: Notification that the General Assembly’s Committee on Wireless Communications Infrastructure will be meeting in August to consider a legislative proposal that would place limits on local land use and zoning authority for the approval new wireless towers and poles

3 – Notice – Extension Service: Nottoway Extension is hosting a back to school event on August 5, 2017 from 10 am to 12 noon on the grounds of the Crewe Library; will be giving away school supplies

4 – Resolution – County of Washington, Virginia: A resolution to request the Virginia State Legislature cease imposing new and begin removing existing unfunded mandates on its local school systems and other County operations

6 – Memorandum – National Association of Counties (NACo) – Bryan Desilge, President: 82nd Annual Conference to be held July 21-24, 2017 in Franklin County, Ohio


8 – Notice – Virginia Economic Development Partnership – Suzanne W. Clark, Communications Director, Communications and Promotions: Announcing its 17-member board of directors that were recently appointed; Todd Haymore, Ric Brown, John “Dubby” Wynne, Robert Vaughn, Betsey Daley, John Reinhart, C. Daniel Clemente, William Hayter, Chris Lumsdin, Ned Massee, Carrie Hileman Chenery, Heather Engel, Greg Fairchild, Vincent J. Mastracco, Dan M. Pleasant, Xavier R. Richardson, Carlos Tapia


10 – Minutes: Minutes of the Nottoway Planning Council meeting held on January 5, 2017, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on May 17, 2017, minutes of the Nottoway County Public Library Board of Trustees meeting held on May 17, 2017, minutes of the Nottoway Community Planning Management Team meeting held on May 22, 2017, minutes of the Nottoway County Public Library Board of Trustees meeting held on June 21, 2017

Administrator Roark presents the following correspondence:

1 - Building Inspector’s Report: Report period May 2017; Administrator Roark informs of a planned retirement party for Mr. Al Ellington on July 31, 2017 from 2-4 p.m. in the County Administrator’s Office

2 - Animal Control Officer’s Report: Report period May 2017

3 - Erosion and Sedimentation Report: Report period May 2017

4 – Letter – Magi Van Eps, Tourism and Visitor Center Coordinator for Prince Edward County: Providing a draft copy of the new Articles of Incorporation of Virginia’s Crossroads, Inc. for review and approval; it is the Board’s consensus that Assistant County Administrator John Prosi is authorized to attend a scheduled meeting concerning the Articles and vote on behalf of the County
5 – Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; two Invoices totaling $50,203.94

Vice Chairman Vaughn moves to pay the Town of Blackstone invoices, totaling $50,203.94, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

- G.L. Simmons: Absent
- S.W. Bowen: Yes
- C.A. Simpson: Absent
- S.C. Vaughn: Yes
- H.M. Simmons: Yes

6 – Letter – Virginia Association of Counties (VACo) – Larry Land, CAE, Director of Policy Development: Seeking locality’s position and policy statements for inclusion in the 2018 Legislative Program and Policy Statements, also notifying that the VACo County Officials’ Summit will be held on August 21, 2017 in Albemarle County.

7 – Nottoway County E-911 road sign maintenance report

Administrator Roark informs the Board that he has a matter(s) that need(s) to be discussed in closed session. The Board enters closed session under Code of Virginia § 2.2-3711-A1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals, and Code of Virginia § 2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

The Board enters closed session at 7:49 p.m.

The Board returned to open session at 8:40 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

- G.L. Simmons: Absent
- S.W. Bowen: Yes
- C.A. Simpson: Absent
- S.C. Vaughn: Yes
- H.M. Simmons: Yes

SEE PAGE THRU PAGE FOR CERTIFICATION OF EXECUTIVE MEETING

Supervisor Bowen moves to proceed with hiring the applicants discussed in closed session for the positions of Animal Control Officer and Building Code Official, pending the outcome of reference checks. The motion carried as follows:

- G.L. Simmons: Absent
- S.W. Bowen: Yes
- C.A. Simpson: Absent
- S.C. Vaughn: Yes
- H.M. Simmons: Yes
July 20, 2017

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 8:41 p.m.

Chairman  Clerk
COMMITTED FUNDS FROM PURCHASE ORDERS FOR THE FISCAL YEAR ENDING JUNE 30, 2017 TO BE CARRIED OVER TO THE 2017-2018 BUDGET:

<table>
<thead>
<tr>
<th>Code</th>
<th>Item Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>4-100-11010-5805</td>
<td>DISCRETIONARY FUND</td>
<td>12,760.00</td>
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<td>4-100-12100-3002</td>
<td>PROFESSIONAL SERVICES</td>
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<td>4-100-12130-3006</td>
<td>PRINTING &amp; BINDING (TAX TICKETS)</td>
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<td>4-100-12130-5201</td>
<td>POSTAL SERVICE</td>
<td>125.00</td>
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<td>4-100-12130-5401</td>
<td>OFFICE SUPPLIES</td>
<td>931.00</td>
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<tr>
<td>4-100-12200-7002</td>
<td>CAPITAL OUTLAY</td>
<td>40,891.00</td>
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<tr>
<td>4-100-31020-3004</td>
<td>REPAIRS &amp; MAINTENANCE</td>
<td>20,289.00</td>
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<tr>
<td>4-100-31020-5401</td>
<td>OFFICE SUPPLIES</td>
<td>1,515.00</td>
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<tr>
<td>4-100-31020-5408</td>
<td>VEHICLE SUPPLIES</td>
<td>52,815.87</td>
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<td>4-105-31020-5409</td>
<td>POLICE SUPPLIES (MISC. &amp; CAMERA)</td>
<td>2,260.96</td>
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<tr>
<td>4-100-31020-5504</td>
<td>TRAVEL – CONVENTION &amp; EDUCATION</td>
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<td>4-200-31020-7005</td>
<td>MOTOR VEHICLES &amp; EQUIPMENT</td>
<td>51,426.14</td>
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<td>4-100-31040-3004</td>
<td>REPAIRS &amp; MAINTENANCE</td>
<td>1,063.00</td>
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<td>4-100-31040-3005</td>
<td>MAINTENANCE SERVICE CONTRACTS</td>
<td>22,376.15</td>
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<td>4-100-31040-5203</td>
<td>TELEPHONE</td>
<td>789.66</td>
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<td>4-100-31010-5806</td>
<td>PIEDMONT REGIONAL JAIL – PER DAY</td>
<td>327,304.00</td>
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<tr>
<td>4-100-73010-5411</td>
<td>BOOKS &amp; PERIODICALS</td>
<td>799.95</td>
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<tr>
<td>4-100-83090-3004</td>
<td>REPAIR/MAINTENANCE</td>
<td>659.90</td>
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</table>

GENERAL FUND SUB-TOTAL: 660,803.17

Purchased Services: 23,650.00
Instructional Supplies – ELEM. REGULAR: 8,925.00
REP. & REP. INST. EQUIP. – ELEM. REGULAR: 68,414.60
Purchase Service – SEC. REGULAR: 2,050.00
Materials & Supplies – SEC. REGULAR: 7,592.49
Instructional Materials – SEC. REGULAR: 11,974.20
Capital Outlay Replacement – SEC. REGULAR: 14,179.79
Purch. Serv. SEC.: 21,556.00
Purchase Service: 17,277.20
Purchased Service: 5,000.00
Purchased Service: 6,598.30
Instructional Materials: 2,981.17
Surety Bond: 20,000.00
Materials: 4,211.34
Purchased Service – COBRA ADMIN.: 8,220.75
Materials & Supplies: 3,804.31
Capital Outlay, Replacement: 267,879.00
Purchased Services: 32,201.00
Maintenance & Service Contracts: 142,475.45
Materials & Supplies: 21,588.39
Capital Outlay, Replacement: 57,911.00
Contract Service, Group: 27,300.00
Grounds, Materials & Supplies: 2,840.00
Contract Service, Equipment: 48,519.77
Hardware: 24,382.23
Material & Supplies: 1,125.00
School Fund Sub-Total: 870,901.24
Materials & Supplies: 6,818.79
Food Supplies: 73,818.00
Cafeteria Fund Sub-Total: 80,636.88
Wireless Equipment: 6,000.00
E911 Fund Sub-Total: 6,000.00
Repairs & Maintenance: 21,794.68
Capital Outlay – New Regulations: 10,465.62
Landfill Fund Sub-Total: 32,260.30

ENCUMBERED FUND TOTAL: $1,620,601.59

COMMITTED FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2017 TO BE CARRIED OVER:

<table>
<thead>
<tr>
<th>Code</th>
<th>Item Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-100-11010-5805</td>
<td>REVENUE SHARING - VDOT</td>
<td>73,513.75</td>
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<tr>
<td>4-100-12130-6001</td>
<td>DATA PROCESSING</td>
<td>2,550.00</td>
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<tr>
<td>4-100-12200-3004</td>
<td>REPAIRS &amp; MAINTENANCE</td>
<td>10,000.00</td>
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<td>4-100-12200-7002</td>
<td>CAPITAL OUTLAY</td>
<td>45,000.00</td>
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<td>4-100-21050-1061</td>
<td>VICCCA – SALARY</td>
<td>5,729.47</td>
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<td>4-100-21050-2001</td>
<td>VICCCA – FICA</td>
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<td>4-100-21080-5411</td>
<td>BOOKS &amp; PERIODICALS</td>
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<tr>
<td>4-100-22010-5808</td>
<td>STATE ASSET FORFEITURE</td>
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<td>4-100-31023-1001</td>
<td>SALARIES &amp; WAGES</td>
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<td>4-100-31020-5807</td>
<td>DRUG/ASSET FORFEITURE</td>
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<td>STATE ASSET FORFEITURE</td>
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<tr>
<td>4-100-31020-7003</td>
<td>CAPITAL OUTLAY – FIRING RANGE</td>
<td>50.00</td>
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<tr>
<td>4-100-35010-3004</td>
<td>REPAIRS &amp; REPLACEMENTS/EQUIPMENT</td>
<td>5,000.00</td>
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<td>4-100-35010-7009</td>
<td>DOG POUND/CONSTRUCTION &amp; REPAIRS</td>
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<td>4-100-57070-0100</td>
<td>MANDATED SERVICES</td>
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<td>4-100-70000-8012</td>
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<td>4-100-70000-8023</td>
<td>SMALL BUSINESS INCUBATOR</td>
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<td>4-100-81010-3140</td>
<td>CONSULTANT SERVICES</td>
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<td>4-100-83090-7003</td>
<td>CAPITAL OUTLAY</td>
<td>161,000.00</td>
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</table>

GENERAL FUND SUB-TOTAL: 533,299.73

E911 Fund Sub-Total: 5,000.00

Communications Equipment: 15,000.00
Wireless Equipment: 30,000.00

E911 Fund Sub-Total: 50,000.00
<table>
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<td>DARE EXPENSE</td>
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<tr>
<td>DARE PROGRAM FUND SUB-TOTAL</td>
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<tr>
<td>ENCLOSED CONTAINERS</td>
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<tr>
<td>CAPITAL OUTLAY - NEW REGULATIONS</td>
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<td>CAPITAL OUTLAY</td>
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<tr>
<td>LANDFILL FUND SUB-TOTAL</td>
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<tr>
<td>FY ENDING JUNE 30, 2016 CARRIED OVER TOTAL</td>
<td>$633,358.93</td>
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