

June 15, 2017

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF JUNE IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Reverend Evan Munir of Heaven Bound Baptist Church provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

The minutes of the May 18, 2017 regular Board meeting, and the May 23, 2017 meeting with the Town of Blackstone were presented. Vice Chairman Vaughn moved to adopt the May 18, 2017, and May 23, 2017 minutes as presented. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

Administrator Roark announces that Supervisor Simpson asked him to share his concern for his constituents; he fears they worry that he is unreachable and asks that his telephone number be announced to the public, 434-298-1084.

Chairman Simmons asks if there are any delegations from the public:

Colonel Preston Scott of the Virginia Army National Guard (VAANG) makes a presentation on the VAANG; shares how the Guard, and the Ft. Pickett base is planning to prepare for the future. LTC Scott suggests that with the Nation's "new administration and a renewed focus on defense," there is opportunity for growth; further "anticipates an increase in both the number and frequency of military personnel training" at Ft. Pickett.

Public Hearing – Special Exception: Request from Bernard M. Fournier to construct and operate a 48' x 70' pavilion on property located off Old Nottoway Road, Rt. 460 Business, to be used to host weddings and events; owner of the property is Poplar Hill Farm LLC

Chairman Simmons asks if there is anyone present wishing to comment on the Fournier Special Exception request; there is no one present wishing to comment. Administrator Roark informs that the Planning Commission was scheduled to hear this request at its last meeting but were not able to hold the meeting due to a lack of quorum. Administrator Roark further explains that the Board is not required to receive a recommendation from the Planning Commission to take action on the request.

Supervisor Bowen moves to approve the request from Bernard M. Fournier to construct and operate a 48' x 70' pavilion on property located off Old Nottoway Road, Rt. 460 Business, to be used to host weddings and events. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Presentation: Fred Pearson of Pearson's Appraisal Service, joined by Nottoway's Project Manager Randy Willis, provides an update on the County's reassessment. Mr. Pearson states it is his hopes to have all field work complete by the end of August. The County has approximately 15,900 parcels, of which there are 1,300 left to visit; there are approximately 900 parcels of data entry left to complete. Mr. Pearson states it is the intentions to have reassessment notices sent to all property owners in early to mid-November; allowing plenty of time to schedule hearings for anyone needing to do so. Mr. Willis has completed a sales study of all 2016 sales; it is trending towards fair/poor properties seeing a slight decrease while average/good properties seeing a potential minimal increase.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that on The Grove Road ditching, pipe cleaning and pipe replacements are being completed, the old bridge on Bus. Rt. 460/Cox Road is currently being demolished, the tie-in for Rt. 636 Reservation Road is complete and crews are working on tie-in for Rt. 651 Cedar Run Road, beginning Monday, June 19th at 9 a.m. traffic will be detoured until Friday June 23rd at 5:00 p.m. to allow for paving of the new bridge.

Mrs. Bryant additionally reports that dead tree removal is currently being performed throughout the County, pothole patching has been completed throughout the County, 1st round of primary and secondary mowing has been completed, the 2nd round of mowing will begin soon due to excessive rain, crews have been completing brush removal and intersection sight distance improvements.

Supervisor Bowen asks Mrs. Bryant what the process is for a citizen complaint for a hazardous tree on the side of the road. Mrs. Bryant urges citizens to call and crews will go out and assess the tree. Supervisor Vaughn asks if VDOT still removes dead animals from the roadways; Mrs. Bryant again urges for citizens to contact them.

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on June 08, 2017; minutes of the regular meeting of the Nottoway County School Board held on May 11, 2017, minutes of a special called meeting of the Nottoway County School Board held on May 22, 2017, minutes of a budget work session of the Nottoway County School Board held on June 06, 2017, Budget Adjustment – Textbook Revenue, FY17 carryover funds, year-end budget adjustment authority

Budget Adjustment – Textbook Revenue - \$110,000.00

REVENUES:

| | | |
|----------------------|------------------|---------------------|
| 3-202-16120-0030-100 | Textbook Revenue | <u>\$110,000.00</u> |
| | | <u>\$110,000.00</u> |

EXPENDITURES:

| | | |
|------------------------------|-----------------------|---------------------|
| 4-202-61100-6020-900-000-100 | Textbook Expenditures | <u>\$110,000.00</u> |
| | | <u>\$110,000.00</u> |

Supervisor Gary Chairman moves to approve the Textbook Revenue budget adjustment. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Supervisor Gary Simmons moves to approve the FY 17 carryover amounts as presented by the School Board. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for June

Regional Jail Report & Juvenile Detention Center: April 2017 Piedmont Regional Jail Authority Transportation Report, Piedmont Regional Jail Authority February 2017 – April 2017 Jurisdiction/Billing Reports, April 2017 Piedmont Regional Jail Revenue report

Landfill: Administrator Roark gave the Landfill report

A - May 2017 Solid Waste Report; average of 82.89 tons of waste per day received

B – Letters – Draper Aden Associates – William G. Hase, P.E., Program Engineer I: Notifying that they have completed the high water markings in the Leachate ponds

Letter – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: Providing results of the Nottoway County Sanitary Landfill (closed facility) Groundwater Monitoring Program for Sampling Event 47 performed on 04-19-17

C – Letter – Virginia Department of Environmental Quality – Susan Shettle, PRO Solid Waste Compliance Inspector: No Deficiency Letter for a compliance inspection conducted at the Nottoway County Sanitary Landfill

Fort Pickett Redevelopment Authority: Administrator Roark states there is nothing to report at this time.

Planning Commission Report: Administrator Roark reports the Commission was not able to hold its scheduled meeting for June due to a lack of quorum

Appropriation – 2017-18 Budget: Vice Chairman Vaughn moves to appropriate the FY 2017-2018 Nottoway County Budget totaling \$36,742,570.00 including all outstanding purchase orders and committed funds; contingent upon receipt of all State and Federal funding. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Letter: Request from Sheba D. Tartt to be refunded the \$200.00 special exception fee she paid; the purpose for her application was denied by the regulatory agency so there is no need for her request. Vice Chairman Vaughn moves to approve a refund of the \$200 application fee paid by Sheba D. Tartt. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Letter: William D. Coleburn, Mayor of the Town of Blackstone is seeking the County's support, by means of a letter of commitment, for a required \$15,665 match allowing the Town to apply for grant funding for repairs of the fire service training facility (Blackstone Burn Building) located in Blackstone. Vice Chairman Vaughn moves to approve the letter of commitment so the Town can apply for the grant funding for the burn building. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth's Attorney - \$309.22

REVENUES:

| | | |
|------------------|---|------------------------------------|
| 3-100-19010-0050 | Forfeited Assets – Commonwealth Atty. (State Forfeited Assets) | <u>\$309.22</u> <u>\$309.22</u> |
|------------------|---|------------------------------------|

EXPENDITURES:

| | | |
|------------------|------------------------|------------------------------------|
| 4-100-22010-5808 | State Asset Forfeiture | <u>\$309.22</u> <u>\$309.22</u> |
|------------------|------------------------|------------------------------------|

2 – Erroneous Assessment: Refund Ms. Marilyn McDaniel \$660.35; she qualifies as a widow spouse for Veterans tax relief for tax year 2014 (she was previously refunded for 2015 & 2016)

3 – Erroneous Assessment: Refund Cynthia Waller \$79.11 for an erroneous personal property tax assessment for 2016

4 – Budget Adjustment – Sheriff's Office - \$877.50

REVENUES:

| | | |
|------------------|---|------------------------------------|
| 3-100-18990-0050 | Miscellaneous – Undefined (Restitution for damage to Co. property) | <u>\$877.50</u> <u>\$877.50</u> |
|------------------|---|------------------------------------|

EXPENDITURES:

| | | |
|------------------|-----------------------|------------------------------------|
| 4-100-31020-3004 | Repairs & Maintenance | <u>\$877.50</u> <u>\$877.50</u> |
|------------------|-----------------------|------------------------------------|

Supervisor Bowen moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

1 – Letter – Virginia Department of Treasury – Manju S. Ganeriwala, State Treasurer: Introducing new investment options offered through the Virginia Department of the Treasury

2 – Notices – Dominion Energy: Virginia Electric and Power Company’s Integrated Resource Plan filing pursuant to Va. Code § 56-597 et seq., Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUR-2017-00057, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia Case No. PUR-2017-00058

3 – Notice – Federal Energy Regulatory Commission: Revised schedule for environmental review of the Atlantic Coast Pipeline and Supply Header project

4 – Minutes: minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on April 25, 2017, minutes of the Piedmont Regional Jail Board meeting held on April 19, 2017, minutes of the Piedmont Regional Jail Authority Board meeting held on April 19, 2017, Minutes of the Nottoway County Public Library System Board of Trustees meeting held on May 17, 2017

5 - Blackstone Volunteer Fire Department Incident Report for May 2017

Administrator Roark provides information to the Board concerning proposals received for a County-wide emergency notification alert system. After reviewing the proposals, the Committee recommends approving Code Red at an annual recurring cost of \$6,000. Supervisor Bowen moves to accept the proposal from Code Red. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

Administrator Roark presents the following correspondence:

1 - Building Inspector’s Report: Report period May 2017

2 - Animal Control Officer’s Report: Report period May 2017

3 - Erosion and Sedimentation Report: Report period May 2017

4 - Center for Innovative Technology, a company that provides technical assistance to local governments and state agencies to expand broadband capacity and access and improve utilization, will attend the July Board meeting and make a presentation

5 - Statement – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice for \$1,362.16

Vice Chairman Vaughn moves to pay the Town of Blackstone invoice for \$1,362.16, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

6 – Letter – John Barber, Manager – Trout River Dry Kilns, LLC: Requesting a 15 month extension of their “Performance Date” as outlined in Section 1 of the Performance Agreement relating to awarded Governor’s Agriculture and Forestry Industries Development (AFID) funds.

Supervisor Gary Simmons moves to approve the 15 month "Performance Date" extension for Trout River Dry Kilns, LLC. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

7 - Memorandum – Virginia Energy Purchasing Governmental Association (VEPGA) – Neal Menkes, Secretary/Treasurer: Providing the 2017-18 assessment to cover the legal, consulting and administrative costs anticipated by VEPGA during the fiscal year; the assessment is \$78.00

Vice Chairman Vaughn moves to pay the \$78 fee assessed by VEPGA. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

8 - Appropriation – Department of Fire Programs funding: Administrator Roark informs the County is in receipt of the Fiscal Year 2016 Department of Fire Programs funding and needs to be appropriated; \$30,027.00. Administrator Roark furthers explains that in the past the funding has been distributed equally between the Blackstone, Burkeville, and Crewe Volunteer Fire Departments. Supervisor Bowen moves to appropriate the FY2016 Department of Fire Programs funding and distribute equally between the three Fire Departments. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

9 - Request – Blackstone Volunteer Fire Department – Dion Tomer, Chief: Requesting that the County financially fund equipment for the Fire Department to tie into the newly installed Computer Aided Dispatch (CAD) system in the Sheriff's Office. Chief Tomer informs that the new CAD system has components that can aid the volunteer departments in meeting their State reporting requirements. Chief Tomer, in his written request, also asks the Board to fund the purchase of two (2) Master Key Knox Boxes for all three volunteer fire departments at a total cost of \$5,000.

Chief Tomer is present and explains the expense associated with his request; an initial cost of \$17,150 to purchase and install necessary equipment for the system tie-in and then an annual maintenance fee per agency of \$3,204.

Chief Tomer urges the Board to attend the regularly scheduled Nottoway County Emergency Services Association meetings held every other month on the first Tuesday at 7:00 p.m.

Following a discussion by the Board, to include concerns relating to not treating all three departments fairly, it is Chairwoman Simmons' desire to have the Budget Committee review the CAD interface funding request for Blackstone Volunteer Fire Department.

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Supervisor Bowen moves to approve the purchase of up to six (6) Master Key Knox Boxes, 2 each for the three fire departments. The motion carried as follows:

| | |
|--------------|--------|
| G.L. Simmons | Yes |
| S.W. Bowen | Yes |
| C.A. Simpson | Absent |
| S.C. Vaughn | Yes |
| H.M. Simmons | Yes |

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:59 p.m.

Helen M. Simmons Chairman

Ronald E. Goad Clerk