

March 19, 2018

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON MONDAY, THE 19<sup>TH</sup> DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 242<sup>ND</sup> YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN  
STEVE W. BOWEN, VICE CHAIRMAN  
GARY L. SIMMONS  
HELEN M. SIMMONS  
NOEL R. SHEKLETON  
RONALD E. ROARK, COUNTY ADMINISTRATOR  
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Budget Committee Chair Helen Simmons called the meeting to order at 9:00 a.m.

Supervisor Steve Bowen provided the invocation.

Committee Chair Simmons stated the purpose of the meeting is to receive comments from Departments/Agencies on their budget request for the fiscal year beginning July 01, 2018. Committee Chair Simmons clarifies that no decisions will be made by the committee at this time; the committee recommendations will be presented to the full board on March 28, 2018 at 7:00 p.m.

The following Departments/Agencies were in attendance to make a formal presentation of their Budget request to the Board; there are others that submitted a request for funding but did not request a hearing:

1 - Nottoway County Public Schools; request for funding \$23,944,537 (requesting a decrease of \$50,599 in local funding): Superintendent of Schools Dr. Rodney Berry, accompanied by School Board members Curtis Hurte and Jackie Hawkes, presents to the Board the Schools proposed budget. Superintendent Berry explains that the Schools' are asking for level funding for FY19; they plan to provide the employees with a 1% raise, a step increase and contribute more towards the employer contribution for health insurance.

Budget Chair Simmons clarifies that the three gyms are now paid for and acknowledges that debt service funding is still included in the Schools' proposed budget.

2 – Treasurer – Ellen F. Myatt: Treasurer Myatt's request for funding of \$241,027.03 includes a 2% increase to accommodate a small increase for postage costs as well as to increase salaries in order to maintain qualified employees. Mrs. Myatt requests to forego her approved part-time funding in order to use those funds to increase full-time salaries in hopes of keeping the current qualified staff she has.

3 - STEPS, Inc. (Southside Training, Employment, and Placement Services): CEO Sharon Harrup. Ms. Harrup indicates that STEPS is asking for level funding for FY 19 of \$15,355. Ms. Harrup provides a few notable happenings for the agency; 1,600 lives "touched" by STEPS last year with 250 of those being Nottoway County citizens; 17 Nottoway citizens benefited from the Workforce Development Services, 6 Nottoway citizens found employment at STEPS, 73 Nottoway County citizens benefited from the homelessness prevention program, 97 Nottoway County residents were provided services through the Energy Share program, and 57 Nottoway County citizens received services under the Education Pillar of Service.

4 - Nottoway Sheriff's Office (request for funding for Court Security - \$154,326, request for funding for Sheriff's Office - \$1,132,740, and a request for funding for Central Dispatch - \$494,787): Sheriff Larry Parrish states his Budgets include a funding increase to accommodate a 3% salary increase for all employees, a \$2,000 salary supplement for deputies, a \$1,000 salary supplement for dispatchers, a \$500 increase in employer health insurance contribution and increased maintenance costs on dispatch equipment

Sheriff Parrish urges he may need two additional Deputy Positions when the FASTC project is complete and operational and further reminds the Board that the space of the Sheriff's Office has become inadequate and urges the Board to keep that in mind for the future. Sheriff Parrish asks for additional funding of \$2,000 to train a current Dispatcher in Emergency Medical Dispatch (EMD) to maintain an in-house EMD Instructor. Sheriff Parrish informs that the Dispatch Data Log Recorder needs to be replaced and the PSAP will need to be replaced after December 2019.

5 - Nottoway County General Registrar/Electoral Board (combined request for funding of \$138,145.31): Registrar Angela Stewart, along with Chairman of the Electoral Board Ralph Branch, Vice-Chairman Arlene Robertson, and Secretary Bobby Wheeler, requests a 3.68% increase for her Budget and a 38.7 increase for the Electoral Board. Registrar Stewart is requesting a \$10 increase in daily pay for Officers of Election (poll workers), explains of new training requirements and requests an increase in funding for Travel & Education for the Electoral Board members. Registrar Stewart stresses to the Board that her office is not equipped for proper equipment storage, not large enough to accommodate absentee voting, not handicapped accessible, and suffers from moisture and mold; these are vital issues that must be addressed. Registrar Stewart requests \$2,000 additional part-time funding for her office and also requests a 5% salary supplement for her due to her certification and continuing educational requirements.

6 – Burkeville Volunteer Fire Department/Rescue Squad: Chief John Schutt, along with Assistant Chief Thomas Houtz, is requesting an increase in general funding of \$35,000 (total general funding of \$60,000) to help cover payroll costs to staff paid personnel needed to maintain their current level of provided service to the County.

7 - Heart of Virginia Free Clinic: Pat Payne, Executive Director, is requesting \$5,000 to aid in providing primary medical care to uninsured citizens in the counties of Prince Edward, Cumberland, Buckingham, Nottoway, Charlotte, Amelia, and Lunenburg. Ms. Payne explains that they operate in partnership with Centra Southside Community Hospital to provide lab, x-ray and pharmacy services; all of the doctors and nurses are volunteers and patients have to provide proof of residency and income before services are provided.

8 - Piedmont Senior Resources: Justine Young, Director, joined by Lisa Wallace, Director of Programs, requests funding of \$13,148

The Board members recesses for lunch at noon and will reconvene at 2:00 p.m.

9 - Virginia Cooperative Extension: Terry Abston, Unit Coordinator is requesting \$55,512, an increase of 3.14% to accommodate proposed increases in medical and retirement benefits as well as a 1.9% salary increase for staff. Coordinator Abston outlines a new program the Extension is planning to implement.

10 – Nottoway Combined Courts: Mary Childress, Clerk is requesting level funding of \$11,800

11 – Library: Jackie Zataweski, Director is requesting \$255,269 to accommodate a 2.33% increase that will offset decreasing local funding over the past few years

12 – Blackstone Volunteer Fire Department: Dion Tomer, Chief: Chief Tomer thanks the Board for the continued contributions to the local agencies and requests an additional \$35,000 funding (total general funding of \$60,000). Chief Tomer further requests that the County commit to any additional funding required to purchase a new aerial ladder above any awarded FEMA grant funding as well as the annual maintenance costs for the truck.

13 – Nottoway County Emergency Squad: Captain E.B. Fisher is requesting a general fund increase of \$60,000 (total funding of \$100,000) to accommodate vehicle, equipment, manpower and operating costs; Captain Fisher reports an estimated 60% return on insurance revenue recover. Captain Fisher also expresses a concern for the current lack of volunteerism in the County and what this means for the future of emergency services.

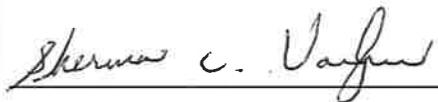
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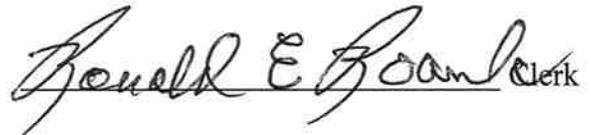
14 – Crewe Volunteer Fire Department: requesting a general fund increase of \$30,000 (total funding of \$60,000); Chief Val Wilson requested to meet with the Budget Committee but did not show up for his scheduled time

15 – Commonwealth’s Attorney: Attorney Royall (requested a meeting but due to a scheduling conflict could not attend) is requesting an increase of 5.2% to accommodate the purchase of software for a criminal case management system; the Victim Witness Program seeks level funding

16 – Assistant County Administrator John Prorise provides his annual local government comparison data; he also provides considerations for revenue enhancement and cost savings

There being no further business to come before the Board, Budget Committee Chair Helen Simmons adjourned the meeting at 4:42 p.m.

 Chairman

 Clerk