

May 18, 2017

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons declares that with the absence of Supervisor Simpson a tie vote will result in a defeated motion.

The minutes of the April 20, 2017 VDOT Work Session, the April 20, 2017 regular Board meeting, and the April 27, 2017 adjourned meeting were presented. Vice Chairman Vaughn moved to adopt the April 20, 2017, and April 27, 2017 minutes as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Chairman Simmons asks if there are any delegations from the public:

Daphne Norton: Mrs. Norton is present to encourage the Board to reconsider funding for Nottoway County Emergency Services since those agencies have not had an increase in 22 years.

Presentation: Mrs. Jerri Morton, Burkeville: Mrs. Morton is present to provide information on the annual 100-mile yard sale she helps organize. Mrs. Morton explains the route for the yard sale and asks for the Board's support of the project that has been an outstanding success in past years.

Public Hearing: Request from Robert E. Schodt, Sr. to install a mobile home off Rt. 618 – Indian Oak Road to be used as a residence; owners of the property are Robert E. & Doris W. Schodt

Chairman Simmons asks if there is anyone present wishing to speak for or against the Schodt special exception request; there is no one wishing to speak. Administrator Roark informs the Planning Commission heard Mr. Schodt's request and recommend approval.

Supervisor Bowen moves to approve the special exception request from Robert E. Schodt, Sr. to install a mobile home off Rt. 618 – Indian Oak Road to be used as a residence. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Public Hearing: Virginia Department of Transportation – Secondary Six-Year Improvement Plan: Joint public hearing to receive public comment on the proposed Secondary Six-Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2017/2018

VDOT Representative and Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan; totaling \$592,957.00. The proposed plan includes the addition of Loveland Road, Ingleside Road, Piper Lane, and Highpoint Road as rural rustic road project and funding to aid in construction of a roundabout at the intersection of Rt. 40 – Darvills Road and Military Road. It is the hope of VDOT to apply for additional funding sources to expedite the roundabout construction.

Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the proposed Secondary Six-Year Improvement Plan; there is no one present wishing to speak.

Vice Chairman Vaughn moves to approve the Virginia Department of Transportation Secondary Six- Year Improvement Plan for Fiscal Years 2017/2018 through 2022/2023 and the Secondary System Construction Budget for Fiscal Year 2017/2018 as presented and also adopt a resolution in approval of the plan. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the new bridge on Cox Road has been opened, Country Club Road project was recently completed allowing activity to begin on The Grove Road, contract mowing is currently underway on both primary and secondary routes, surface treatments are taking place on both primary and secondary routes

A – Analysis of Smart Scale Projects

B - Virginia Department of Transportation Monthly Report

C – Traffic Alert: Bridge Replacement work to close Cox Road beginning Monday, May 15, 2017 and will reopen Thursday, May 18, 2017

D – Revenue Sharing Programmatic Agreement: Nottoway County agreement is set to expire June 30, 2017; a resolution, showing a commitment to local funds, is required for a three (3) year extension. Supervisor Bowen moves to approve the Revenue Sharing Programmatic Agreement and adopt a resolution. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on April 13, 2017; minutes of the regular meeting of the Nottoway County School Board held on March 09, 2017, minutes of a budget work session of the Nottoway County School Board held on March 29, 2017

Actions taken at the regular meeting of the Nottoway County School Board held on May 11, 2017; minutes of the regular meeting of the Nottoway County School Board held on April 13, 2017, Perkins Budget Adjustment

1 – Budget Adjustment – Perkins - \$5,000.00

REVENUES:

3-201-33084-0048	Perkins	<u>\$5,000.00</u>
	(add. Allocation for equipment)	<u>\$5,000.00</u>

EXPENDITURES:

4-201-68100-8300-300-300-650	Perkins Equipment (Hardware)	<u>\$5,000.00</u>
		<u>\$5,000.00</u>

Vice Chairman Vaughn moves to approve the Perkins budget adjustment. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Health Department – Alex P. Samuel, MD MPH: There has been no report provided

Economic Development Committee: Administrator Roark informs there is no meeting scheduled for May

Regional Jail Report & Juvenile Detention Center: March 2017 Piedmont Regional Jail Transportation Report, February – March 2017 Jurisdiction Billing Report, January – March 2017 Jurisdiction Reports, March 2017 Piedmont Regional Jail Revenue report

Administrator Roark informs the Board that it appears there will be approximately \$327,000 funding remaining at the completion of FY17 in what they allocated for the Jail. He further explains of a planned capital improvement renovation project for the Jail that will require the 6 participating localities to fund \$2 million of the estimated \$4 million project; which means Nottoway will be responsible for between \$300,000 and \$400,000. He asks the Board for authorization to encumber any unused FY17 funding to help with this financial obligation.

Vice Chairman Vaughn moves to authorize Administrator Roark to encumber any unused FY17 Jail funding to help fund Nottoway's financial obligation to the planned capital improvements renovation project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

A – Letter – Joyce Engineering – John G. Westerfield, P.G., Senior Technical Consultant: Providing notification that laboratory analytical data has indicated that volatile organic compounds are present in the shallow groundwater on the Jail's property

Landfill: Administrator Roark gave the Landfill report

A – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: Providing results of the Nottoway Sanitary Landfill Gas Monitoring Program Monitoring Event: 04-07-17

B - April 2017 Solid Waste Report; average of 64.40 tons of waste per day received

C – Letter – Virginia Department of Environmental Quality – Elizabeth A. Lohman, Land Protection Program Manager: Warning letter issued as a result of the Nottoway County Sanitary Landfill unannounced compliance inspection completed on March 15, 2017; it was observed that the facility's leachate storage pond had approximately 1 foot of freeboard (the distance from the leachate level to the top edge of the soil berm). DEQ does note that since the inspection the facility has pumped and hauled leachate to reduce leachate levels in the storage pond, however, no high water mark has been established for the leachate to be maintained in the future.

Administrator Roark informs that the water level in the leachate storage pond has been pumped down and Draper Aden has made soil borings to locate the top of the liner; Draper Aden has also been asked to establish the high water level and mark it for future reference

Fort Pickett Redevelopment Authority: Administrator Roark states there is nothing to report at this time.

Planning Commission Report; Administrator Roark reports the Commission met and heard the Schodt special exception request and held additional discussions concerning scheduling a meeting with a representative(s) from Southside Electric Cooperative to seek input on the elevated costs associated with establishing new rural electrical service

Statements – Nottoway Avenue Revenue Sharing Project – Town of Blackstone: Jennifer Hardy, Finance Director, has submitted one invoice for payment to the Town for the Nottoway Avenue Sidewalk Project; Invoice for \$1,317.62

Vice Chairman Vaughn moves to pay the Town of Blackstone for the invoice totaling \$1,317.62, for the Nottoway Avenue Sidewalk Revenue Sharing project. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Memorandum of Agreement between the County of Nottoway and the Piedmont Regional Juvenile Detention Center (PRJDC): Administrator Roark explains that PRJDC will now oversee the First Time Offender Program that was previously being handled by former County employee Yvonne Wilson; the grant funding will be received by the County and then distributed to PRJDC

Supervisor Gary Simmons moves to approve the Memorandum of Understanding between Nottoway County and the Piedmont Regional Juvenile Detention Center for the oversight of the First Time Offender Program. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Reports, requests – Constitutional Officers:

Commonwealth’s Attorney Terry Royall wishes to share a concern she has; she expresses discontentment with a statement that was published in a local newspaper article where Nottoway Animal Control Officer (ACO) Randy Leonard gave a false statement. Attorney Royall cites a second incident with ACO Randy Leonard where he purposely failed to follow the law in relation to an animal that had to be euthanized. Attorney Royall reminds the Board that she provided documents pertaining to reported prior misconduct by Mr. Leonard while in the capacity of ACO for Amelia County. Attorney Royall further states that, due to concern for the reputation of both her office and herself, she has chosen to no longer prosecute any Nottoway County animal control cases brought forward by ACO Leonard.

Chairman Helen Simmons informs Attorney Royall that she will refer her concerns to the Personnel Committee.

Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth’s Attorney - \$1,446.17

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined (CASC reimb for training)	<u>\$1,446.17</u> <u>\$1,446.17</u>
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EXPENDITURES:

4-100-22010-5504	Travel (Convention & Education)	<u>\$1,446.17</u> <u>\$1,446.17</u>
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2 – Erroneous Assessment: Refund Ms. Flossie Blevins \$733.20 for erroneous real estate assessments for tax years 2014, 2015 and 2016; the amount will be credited to her 2017 taxes

3 – Budget Adjustment – Sheriff - \$165.85

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined (DSS fuel consumption)	<u>\$165.85</u> <u>\$165.85</u>
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EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$165.85</u> <u>\$165.85</u>
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4 – Erroneous Assessment: Refund Stearns Bank \$277.40 for an erroneous personal property tax assessment for 2016

5 – Erroneous Assessment: Refund W.R. & Tucker S. Kile \$761.51 for erroneous real estate assessments

6 – Budget Adjustment – Sheriff - \$309.22

REVENUES:

3-100-19010-0040	Forfeited Assets – Sheriff (sale of seized vehicle)	\$309.22 <u>\$309.22</u>
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EXPENDITURES:

4-100-31020-5808	State Asset Forfeiture	\$309.22 <u>\$309.22</u>
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7 – Erroneous Assessment: Refund Mrs. Marilyn McDaniel \$1,320.70; she qualifies as a widow spouse for Veterans tax relief

Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Department of Environmental Quality (DEQ) – Mark Mongold: Notification that Tyson Farms, Inc., Crewe Hatchery has applied to DEQ for a Virginia Pollution Abatement permit

2 – Notices: Application of Virginia Electric and Power Company for determination of the fair rate of return on common equity to be used as the general rate of return applicable to its rate adjustment clauses pursuant to § 56-585.1:1 C of the Code of Virginia Case No. PUR-2017-00038, Application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to § 56-585.1 A 4 of the Code of Virginia Case No. PUR-2017-00057, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia CASE NO. PUE-2017-00058

3 – Letter – Eleventh Judicial Circuit – Paul W. Cella, Judge: Expressing appreciation for the Board’s decision to authorize funding for the installation of a videoconferencing system in the Nottoway Circuit Court

4 – Blackstone Volunteer Fire Department Incident Report for April 2017

5 – Minutes: Minutes of the Nottoway County Planning Commission meeting held on February 14, 2017, Minutes of the Nottoway County Board of Zoning Appeals meeting held on March 13, 2017, Minutes of the Piedmont Regional Jail Board meeting held on March 22, 2017, Minutes of the Piedmont Regional Jail Authority Board meeting held on March 22, 2017, Minutes of the Virginia’s Growth Alliance meeting held on March 2, 2017, Minutes of the Southern Virginia GO Regional Council meeting held on April 11, 2017

Administrator Roark presents the following correspondence:

- 1 - Building Inspector’s Report: Report period April 2017
- 2 - Animal Control Officer’s Report: Report period April 2017
- 3 - Erosion and Sedimentation Report: Report period April 2017

4 - Letter – Steven J. Jacobs, Director – Robinson, Farmer, Cox Associates: Providing a copy of the County’s Cost Allocation Plan based on FY 2016 costs; \$190,994 is the Schools’ portion and \$114,807 was Social Services portion. Administrator Roark asks the Board to appropriate the \$190,994 to the Schools’ Budget and in turn authorize him to bill them for the same amount.

Supervisor Gary Simmons moves to make the \$190,994 appropriation to the School and authorize Administrator Roark to bill them for the same amount. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

5 – Request – Office of the General Registrar – Angela Stewart: Requesting authorization to move funding from available line items in the Board of Elections budget to cover part-time help through the end of FY17; there is a Primary Election to be held in June and there is not enough funding budgeted to cover the necessary help

Vice Chairman Vaughn moves to transfer the necessary funding within the Board of Elections budget to cover part-time help for the Registrar. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Distribution of Decal Receipts: Administrator Roark provides a proposed breakdown of the 2017 decal receipts; the distribution of \$110,218 is proposed as follows:

Burkeville Rescue Squad	\$ 5,830.53
Nottoway County Emergency Squad, Inc.	23,301.19
Blackstone Volunteer Fire Department	27,028.76
Burkeville Volunteer Fire Department	27,028.76
Crewe Volunteer Fire Department	27,028.76

Supervisor Gary Simmons moves to approve the distribution of 2017 decal funds as presented. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Supervisor Bowen urges that the method of funding the Emergency Services needs to be amended; suggests that it should not be a detriment to the agencies that the County doesn’t collect all of the decal money. Supervisor Bowen strongly suggests that in the future the Board needs to set a budget for Emergency Services and distribute that amount regardless of collections.

Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$493.50. Supervisor Gary Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Virginia’s Growth Alliance: Administrator Roark explains that at the last meeting attended by he and Supervisor Gary Simmons, they heard a presentation from a Company from Herndon, Virginia, The Center For Innovative Technology, that is willing to perform a broadband assessment for the County that will address the needs and aid in devising a plan to obtain necessary services; with the end result of being more attractive to potential new business and/or industry

Supervisor Gary Simmons moves to invite the Company to make a presentation to the full Board about the services they offer and the benefit they can provide. The motion carried as follows:

G.L. Simmons	Yes
S.W. Bowen	Yes
C.A. Simpson	Absent
S.C. Vaughn	Yes
H.M. Simmons	Yes

Administrator Roark informs the Board they are invited to a safety meeting related to the Atlantic Coast Pipeline being hosted at the Fort Pickett Officer’s Club on Tuesday, June 6, 2017 at 6:00 p.m.; dinner will be provided.

Administrator Roark informs that the Blackstone Town Council has requested a joint meeting with the Board to discuss Nottoway Commons, LLC; the meeting will be held Tuesday May 23, 2017 at 5:00 p.m. at the Fort Pickett Officer’s Club.

Supervisor Bowen requests to have the County Budget be placed on the County website.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 7:55 p.m.

Hele M. Simmons Chairman

Ronald E. Goad Clerk

County of Nottoway, Virginia
RESOLUTION

At a regular meeting of the Board of Supervisors of the County of Nottoway, held at the Nottoway County, Virginia Courthouse on May 18, 2017 at 7:00pm

Present were: Helen Simmons
 Sherman Vaughn
 Steve Bowen
 Gary Simmons
 Ronald E. Roark, County Administrator

On motion by Mr. Vaughn, the following resolution was adopted:

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 *Code of Virginia*, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

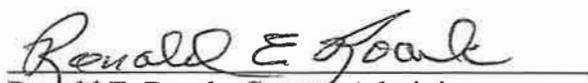
WHEREAS, this Board had previously agreed to assist in the preparation of this plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2018 through 2023) as well as the Construction Priority List (2018) on May, 18, 2017 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Dianna Bryant, Assistant Residency Administrator, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2018-2023) and the Construction Priority List (2018) for Nottoway County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Nottoway County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2018-2023) and Construction Priority List (2018) are hereby approved as presented at the public hearing.

A COPY,

TESTE:



Ronald E. Roark, County Administrator

The Board of Supervisors of Nottoway County, in regular meeting on the 18th day of May, 2017, adopted the following:

RESOLUTION

WHEREAS, Sections 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Nottoway County, Virginia desires to consider whether

Rt. 703, Love Land Road from Rt. 661 to dead end, 0.4 miles

Rt. 680, Ingleside Road from Rt. 619 to dead end, 0.5 miles

Rt. 685, Piper Lane from Rt. 601 to dead end, 0.5 miles

Rt. 670, High Point Road from Rt. 630 to dead end, 0.5 miles

should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on these roads, and

WHEREAS, the Board believes that these roads should be so designated due to its qualifying characteristics; and

WHEREAS, these roads are in the Board's six-year plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates

Rt. 703, Love Land Road from Rt. 661 to dead end, 0.4 miles

Rt. 680, Ingleside Road from Rt. 619 to dead end, 0.5 miles

Rt. 685, Piper Lane from Rt. 601 to dead end, 0.5 miles

Rt. 670, High Point Road from Rt. 630 to dead end, 0.5 miles

as Rural Rustic Roads, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board requests that these roads be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Recorded Vote

Moved By: Mr. Vaughn

Yeas: 4

Nays: 0

A Copy Teste:

Signed: 

Printed Name: Ronald E. Roark

Title: County Administrator

RESOLUTION
AFFIRMING COMMITMENT TO FUND THE LOCALITY SHARE OF PROJECTS
UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION
AND PROVIDE SIGNATURE AUTHORITY

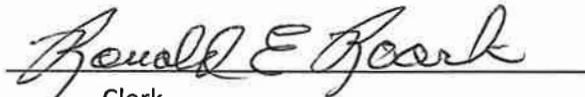
WHEREAS, the County of Nottoway, VA is a recipient of Virginia Department of Transportation funds under various grant programs for transportation-related projects; and

WHEREAS, the Virginia Department of Transportation requires each locality, by resolution, to provide assurance of its commitment to funding its local share; and

THEREFORE, IT IS HEREBY RESOLVED, by the (Board of Supervisors) of Nottoway, VA hereby commits to fund its local share of preliminary engineering, right-of-way, and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s); and

BE IT FURTHER RESOLVED, that the (County Administrator) and/or his designees is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

In witness whereof, the forgoing was adopted by (Board of Supervisors) of Nottoway, Virginia on May 18, 2017.


Clerk

AT A MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE FORT PICKETT OFFICER'S CLUB THEREOF, ON TUESDAY, THE 23RD DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND SEVENTEEN AND IN THE 241ST YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
GARY L. SIMMONS
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: CLARENCE A. SIMPSON

Chairman Simmons called the meeting to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation. Chairman Simmons led everyone in the Pledge of Allegiance to our flag.

Chairman Simmons stated the purpose of the meeting was to discuss the proposed Nottoway Commons, LLC project with the Mayor and Council from the Town of Blackstone.

In attendance representing the Town of Blackstone are Mayor Billy Coleburn, Manager Phillip Vanoorbeeck, Clerk Jennifer Daniel, Director of Transportation Josh Worrell, Director of Community Development Yvonne Wilson, and Council members Wade Hamner, Ben Green, Eric Nash, Sam Moncure, and Alfred Tucker.

Mayor Coleburn welcomes everyone present and explains the Town's reasons for requesting the meeting with the Board. Mayor Coleburn explains that it is the Town's intentions to provide water and sewer, where it can, for any industrial growth near the FASTC footprint, and implies that he seeks the Board's thoughts on the potential of the Town submitting a request to the County for annexation of the property.

Blackstone Town Manager Phillip Vanoorbeeck explains that the Town has an agreement by deed with the Federal Government requiring certain usage obligations for the National Guard, and in regulating the Town's available daily capacity.

Manager Vanoorbeeck explains that during an actuarial of usage, it was discovered that the Town is typically exceeding its allowed daily capacity. However, it has been reported by representatives from the FASTC project that their original estimate of expected daily usage has been reduced from 80,000 gallons per day to 55,000 gallons.

It is further explained that Mayor Coleburn formally requested for the VA Army National Guard to allow the Town to retract 250,000 of their allowed daily usage, for the Town's use. While the VAANG was willing to allow this transfer, they requested for their usage to be metered like the Town is for its use. They currently are paying for the inflow and infiltration of the system while the Town is metered for its usage. Manager Vanoorbeeck explains this poses a potential \$100,000 annual loss in revenue for the Town.

Additionally Manager Vanoorbeeck explains that with a one-time expense of approximately \$120,000 to make physical improvements to the Town's water system and/or treatment plant, the Town could produce an additional 100,000 gallons daily. Mayor Coleburn suggests that the Town would like the County (should they choose the physical improvements) to seek funding from the Tobacco Commission to offset the costs for the improvements.

Supervisor Bowen asks to allow brief comments from the citizens present; particularly local business owners. Supervisor Bowen expresses his acceptance for the Town's potential request for property annexation.

Supervisor Vaughn shares concern about the County's recent zoning change of the property surrounding the FASTC project area to a "mixed-use" zoning. Administrator Roark explains that the current zoning is part of the sales agreement with Nottoway Commons, LLC. Manager Vanoorbeeck implies that it shouldn't be a problem for the Town to adopt a mirror zoning designation like the County's "mixed use" so as not to affect the sales agreement.

Administrator Roark reminds everyone there will be a revenue loss to the County, should the Town boundary adjust, due to the loss of Lodging Tax. Manager Vanoorbeeck explains the Town's billing process and the potential revenue loss it will lose from water/sewer collections with a Town boundary adjustment.

Councilman Green suggests the possibility of both the Boards' Budget Committee and the Towns' Finance Committee having a joint meeting. Councilman Green further urges that the Town will have an added expense from the potential need for increased police and fire protection. Supervisor Vaughn reminds Councilman Green that the County also will have additional expense, yet they do not have the revenue potential the Town will have with annexation.

Supervisor Bowen urges everyone to acknowledge there are many unknowns about the Nottoway Commons, LLC project and accept the realization that no one can control the size of the project. Additionally he wants everyone to agree that there are no issues too big that the two Bodies can't move forward.

Supervisor Gary Simmons thanks the Town for willingly joining forces on this potential growth, and any in the future. Councilman Green expresses the same to the Board.

It is the consensus of both Bodies that the Town will provide Nottoway Commons, LLC with assurances for water and sewer connections and the County will apply to the Tobacco Commission for funding to assist with the facility improvements.

Board Chairman Simmons allows delegations from the Public to briefly comment:

Carolyn Davis asks if there has been a study completed relating to the workforce needed to staff such new business and suggests this development could drive up local salaries.

Mark Lane suggests that no boundary adjustment be made and in turn have the developer financially fund any expense related to the necessary water/sewer improvements and added fire/police protection.

Candy Early informs that she doesn't think the Federal Government is required to pay local meals, lodging, and sales tax.

Sonny Abbott asks if Nottoway Commons, LLC has released an official plan for the development of the property. Assistant County Administrator John Prosis states that an original draft plan has been modified so there is no official plan.

There being no further business to come before the Board, Chairman Simmons adjourned the meeting at 5:43 p.m.

Heber M. Simmons Chairman

Ronald E. Roark Clerk