

September 05, 2018

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON TUESDAY, THE 05<sup>TH</sup> DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND EIGHTEEN AND IN THE 243<sup>RD</sup> YEAR OF THE COMMONWEALTH:

PRESENT: SHERMAN C. VAUGHN, CHAIRMAN  
STEVE W. BOWEN, VICE CHAIRMAN  
HELEN M. SIMMONS  
NOEL R. SHEKLETON  
RONALD E. ROARK, COUNTY ADMINISTRATOR  
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: GARY L. SIMMONS

Chairman Vaughn called the work session to order at 5:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Vaughn stated the purpose of the work session is to tour the Courthouse facilities, discuss facility space needs and discuss solid waste issues.

Administrator Roark provides an update on the Nottoway Lanes Bowling Alley; there has been a plan for removal of the car from the Bowling Alley and that will take place on Thursday. He reports that he has already met with the adjuster assigned by the County's Insurance Carrier and actual damage estimates are in the works.

Chairman Vaughn recesses the work session at 5:10 p.m. to begin the Courthouse facilities tour.

Chairman Vaughn reconvenes the work session at 6:56 p.m. and asks each member to provide comment.

Vice Chairman Bowen expresses a desire to have a goal for all planned improvements soon so that the any related renovations/new construction could begin after the start of the next term. He recommends fixing whatever is needed, by whatever necessary means, in order to keep staff healthy and happy. He urges that since the facilities study was budgeted for in the current Budget they should proceed with that to be prepared for the FY20 budget planning.

Supervisor Helen Simmons states that the County Administration Office and the Sheriff's Office are in desperate need of more space, and strongly declares that the current condition of the Treasurer's Office is awful. She recommends that anything new construction should be built up and eliminate all basements.

Supervisor Noel Shekleton: Expresses his thoughts that most of the County facilities at the Courthouse are either inefficient or deficient and the Board should proceed with the facilities study; asserts that it is obvious what needs to be done so proceed with the RFP.

It is common consent of the Board to proceed with sending out RFP's for a facilities study using the money that is already budgeted.

The Board then decides to discuss the County's solid waste collection sites.

Administrator Roark provides the Board with waste collection totals for all sites over a span of time; the average daily waste collection amounts far exceed the amount the Landfill was designed to receive.

Administrator Roark announces that he will be permanently removing the dumpsters at the Courthouse Complex within the next two weeks and that he will advertise a public notice to this effect in the local papers.

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Assistant Administrator Prorise provides a series of possible options for manned site schedules along with information pertaining to potential associated expenses for manning the sites. Some of those associated expenses were said to be fencing for each necessary site, some sort of shelter for the attendant, a portable latrine, heating/cooling for the shelter, signage, electrical connections, insulation and shelving for each shelter, keys for each site, and camera systems.

Following a general discussion by the Board and County staff it is the Board's decision to adjourn the work session and reconvene at a later date to take any actions on the waste collection sites.

There being no further business to come before the Board, Chairman Vaughn adjourns the work session at 7:54 p.m.

Sherna C. Vaughn Chairman

Ronald E. Roedel Clerk