

January 02, 2020

AT AN ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 02ND DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
JOHN A. ROARK
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY

ABSENT: NOEL R. SHEKLETON
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 7:00 p.m. informing that the night's meeting was the annual organizational meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2020.

Supervisor Steve Bowen provided the invocation.

Administrator Roark explains that the term of Chairman needs to be established; the Chairman has served a one (1) year term in the past, rotating Chairmanship with each January 1st. Supervisor Vaughn moves to set a rotating Chairmanship with the Chairman to serve a term of one (1) year. The motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
N. R. Shekleton	Absent
S. C. Vaughn	Yes
H. M. Simmons	Yes

Administrator Roark announces that Supervisor Shekleton was present for the night's meeting but was feeling ill and had to leave.

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2020. Administrator Roark opens the floor to nominations.

Supervisor Bowen moves to nominate Supervisor Helen Simmons as the Chairman. The motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
N. R. Shekleton	Absent
S. C. Vaughn	Yes
H. M. Simmons	Yes

Administrator Roark turns the meeting over to Madam Chair Simmons and she proceeds with nominations for Vice-Chairman.

Supervisor Bowen moves to nominate Supervisor Sherman Vaughn to serve as Vice Chairman. The motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
N. R. Shekleton	Absent
S. C. Vaughn	Yes
H. M. Simmons	Yes

Madam Chair Simmons informs the Board that the date and times for the 2020 Board of Supervisors meetings needs to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Vaughn moves to hold the 2020 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
N. R. Shekleton	Absent
S. C. Vaughn	Yes
H. M. Simmons	Yes

Madam Chair Simmons explains that there needs to be an adoption of the Nottoway County Board of Supervisors Rules of Procedure. Administrator Roark reads the Rules of Procedure aloud.

Supervisor Bowen expresses his desire to have a permanent Emergency Services Committee established; Chair Simmons will add this to her committee appointments.

Supervisor Roark expresses his wishes to eliminate the five-minute rule for delegations wishing to speak at regular meetings. Madam Chair Simmons offers her opinion that five minutes is an adequate amount of time for a citizen to share their comments/concerns. Administrator Roark explains that it is not typical for public delegations to be allowed to speak during work sessions; with the exception of invited guests to make a scheduled presentation.

Supervisor Roark moves to adopt the Nottoway County Board of Supervisors Rules of Procedure as presented. The motion received a second from Supervisor Bowen. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
N. R. Shekleton	Absent
S. C. Vaughn	Yes
H. M. Simmons	Yes

Administrator Roark explains the determination of the tie breaker rule to the Board, reminding them that the tie breaker, when deemed necessary, would have to be elected and can no longer be appointed. Supervisor Vaughn moves to eliminate the use of a tie breaker; meaning a tie vote would result in a defeated motion. The motion received a second from Supervisor Roark. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
N. R. Shekleton	Absent
S. C. Vaughn	Yes
H. M. Simmons	Yes

Administrator Roark explains to the Board their representation on the Nottoway County Planning Council; precedence has been set for the active Board Chairman and Vice Chairman to serve as representatives on the Council. Supervisor Bowen moves for the Chairman and Vice Chairman to serve as Board representatives on the Nottoway County Planning Council. The motion received a second from Vice Chairman Vaughn. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
N. R. Shekleton	Absent
S. C. Vaughn	Yes
H. M. Simmons	Yes