

January 09, 2020

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 09TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
JOHN A. ROARK
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY

ABSENT: NOEL R. SHEKLETON
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Madam Chair Simmons called the work session to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation.

Madam Chair Simmons states the purpose of the work session is to review and discuss upcoming content to come before the Board of Supervisors.

Mr. John “Jack” Boswell makes a presentation following a recent meeting with Dominion7 Architects. The firm’s representatives met with members from Nottoway CARES and Phase II of the project was the main subject matter. It is reported that findings are leaning towards remodeling an existing structure would be more cost effective than new construction. Based on this Mr. Boswell suggests that the County have an appraisal done for the current Animal Shelter; before any future building negotiations continue. He reports that as of this day, Nottoway CARES has raised approximately \$12,500 in donations.

Supervisor Bowen asks for clarification from Mr. Boswell as to what, if anything, he is specifically asking for at this point. Mr. Boswell states that the first step in proceeding should be the appraisal.

Vice Chairman Vaughn asks if Nottoway CARES has researched any available grant funding for such a project. Mr. Boswell explains that this will be the plan once their 501C3 non-profit application is approved.

The Board asks that Administrator Roark add Mr. Boswell’s request to the next regular meeting agenda.

The following items will be on the agenda for the January regular meeting:

- Marilyn Hill, Assistant Warden – Nottoway Correctional Work Center
- Rabies Clinic on January 25, 2020; this will be advertised for two weeks
- there is a leak in the wall at the Commonwealth’s Attorney Office, a local contractor is going to evaluate the repairs necessary and report back
- Judge Cella has appointed Mr. James L. McDaniel to the Nottoway County Board of Zoning Appeals
- Special Exception Permit – Stanley Holmes has made a request to establish a wedding/event venue in the former Country Inn building on W. Colonial Trail Hwy, Blackstone

- Appointment to the Social Services Board and the Planning Commission to replace Robbie Roberts
- Budget Adjustment – Sheriff - \$771.10 – Insurance proceeds - damage to vehicle
- Emergency Operations Plan needs to be updated and will be done by County Planner Maegen Hailey; current Plan expires December 15, 2020
- Piedmont Regional Jail & Detention Center: Nottoway has the lowest population numbers at the Detention Home than has been in quite some time; The Jail is still trying to find ways to fund changes; there has been a proposal put forward to no longer handle Federal Inmates; there are currently only 92 Federal inmates (there is a clawback provision as a factor)
- Nottoway has two business vacancies on the Workforce Development Board; Supervisor Bowen asks Administrator Roark to gather some information to give perspective appointments
- Proposed resolutions on a militia - Administrator Roark is in receipt of one from citizen Gregory Robertson and a second from Tazewell County; the Board instructs to place this on the January regular meeting agenda – Vice Chairman Vaughn encourages each member to seek as much public opinion as possible before considering any action at the regular meeting
- Request for refund from Nissan Infiniti for an erroneous assessment
- Landfill Financial Assurance documents

Administrator Roark informs that all six of the County waste convenience sites were open during the Christmas holiday; the five sites that have been regulated with specific operational hours saw no mess; the unregulated Rt. 616, Genito Road site was in complete disarray

Supervisor Bowen questions why there was only one dumpster at the Rt. 616 site. Administrator Roark explains that the box on the site was more than large enough for all of the mess that was left; citizens just weren't using it. Assistant Administrator Prosis informs everyone that the fencing is in the process of being installed on the Ry. 616 site; the attendant shelter is ready for delivery.

Assistant Administrator Prosis reports that more applicants are needed for Convenience Site Attendants. Supervisor Bowen asks if it is possible that once the public becomes familiar with the new schedules and dumping regulations, would it be possible to staff one attendant for multiple sites. It is stated that at this point that doesn't appear to be a feasible option.

Administrator Roark reports that there was recently 36,000 gallons of leachate hauled from the Landfill.

- Refund request from Ramos Pedro Martinez for erroneously assessed late filing penalties
- Completion of land use permit from VDOT for sidewalk project in Cole Harbor
- Charles Bland – request refund of taxed paid on a family cemetery which is tax exempt

- Next generation 911 – will need authorization to sign service agreement

Administrator Roark explains that there is an opportunity for a joint agreement with adjoining Counties (current E911 system boundaries) that can reduce the cost; there is also available grant funding to help

Administrator Roark explains that the County will pay for the equipment; the monthly recurring costs will increase from \$2,870 to \$4,294 but the E911 Services Board will cover the amount of the increase for a period of two years.

- Building inspector report; includes map showing new construction sites in the County
- Animal control report; December and 2019 annual reports – 1525 calls in 2019 compared to 1,021 in 2018, listing of rescue agencies we participate with
- VACo Legislative Day, February 6, 2020; Administrator Roark has invited the School Superintendent and Lunenburg County representatives have asked to ride also

Supervisor Bowen suggests not inviting the Schools Superintendent; cites that Nottoway is the only County that does this. Madam Chair Simmons urges there is no reason not to invite Dr. Grimes since the past Superintendents have been invited. Administrator Roark will register everyone planning to attend.

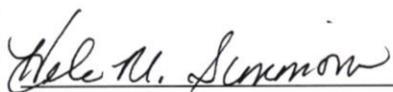
- Right sizing report for mental health facilities

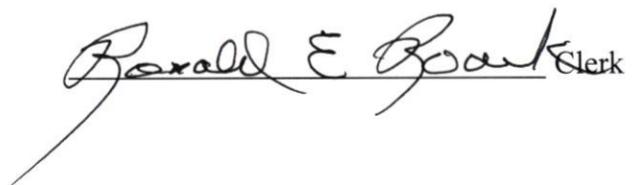
Madam Chair Simmons asks if there are any other items anyone needs/wants to discuss.

Supervisor Roark asks to discuss the potential for expanding the hours at the County's waste convenience sites. He states that he would like every site to stay open 12 hours a day and seven days a week; if this doesn't seem feasible then he would like to see at least two of the sites change to the 12 hours. Madam Chair Simmons asks Administrator Roark to add this to the regular meeting agenda.

Supervisor Roark also presents a draft copy of an Emergency Services plan of action for the County that he has prepared; with input from the County's emergency services agencies. Madam Chair Simmons refers this to the Emergency Services Committee for their review and recommendation.

There being no further business to come before the Board, Madam Chair Simmons adjourns the work session at 7:40 P.M.

 _____ Chair

 _____ Clerk