

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON TUESDAY, THE 31ST DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
STEVE W. BOWEN
JOHN A. ROARK
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT:

Madam Chair Simmons called the special meeting to order at 5:00 p.m.

Supervisor Bowen provided the invocation. Madam Chair Simmons led everyone in the pledge of allegiance to our flag.

Madam Chair Simmons states the purpose of the meeting is to handle the following business:

- 1 – To consider a Resolution of Memoriam
- 2 – To petition the Nottoway Circuit Court to issue a writ for a special election
- 3 – To confirm the declaration of disaster due to the coronavirus
- 4 – To discuss and possibly appoint an interim supervisor to represent District 5
- 5 – To discuss the procedure for future meetings during the Governor’s coronavirus directive

1 - Resolution of Memoriam: Administrator Roark reads aloud a Resolution of Memoriam for recently deceased District 5 Board member Noel R. Shekleton. Supervisor Roark moved to adopt the Resolution; a second was received from Supervisor Bowen. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

2 – Petition: Supervisor Vaughn moves to request County Attorney Preston Williams to petition the Circuit Court Judge for a writ of election following the passing of District 5 Supervisor Noel Shekleton. The motion receives a second from Supervisor Bowen. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

3 – Declaration of Disaster: Due to the occurrence of COVID-19 and the peril it has placed on County citizens, Madam Chair Simmons has declared a local emergency for Nottoway County and this action is required to be confirmed before the full Board. The Declaration denotes funds not to exceed \$10,000 (appropriated from the Board’s discretionary fund) for use, if needed, to cover any reasonable operational costs of Emergency Management.

Supervisor Bowen moves to confirm the Nottoway County Declaration of Local Emergency. The motion receives a second from Supervisor Roark. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR DECLARATION OF DISASTER)

4 - Vice Chairman Vaughn moves to appoint Lynn Shekleton as the interim District 5 Supervisor; to serve until such time as the Circuit Court Judge approves a Writ of Election and the election is held. Following remarks, the motion received a second from Supervisor Bowen. Supervisor Roark offers his thoughts on the potential appointee before a vote is called. The motion passed as follows after a roll call vote:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

Administrator Roark informs that he received information from Mrs. Debra Crowder, South Central Workforce Investment Board, that Nottoway County has had 144 applications for unemployment benefits in the last month. He also informs everyone of a death from the COVID-19 in Amelia County.

Administrator Roark suggests the Board not hold an April work session and hold its April regular meeting in the General District Court; following the social distancing and 10-person protocol.

5 – Administrator Roark briefs everyone on how the County is continuing to operate during these difficult times; due to the required majority for a Planning Commission vote they are not moving forward with any applications as this time, the Board of Zoning Appeals will be handled case-by-case, the County Administrator’s Office is operating normal hours with full staff but with limited public access, there has been no interruption in Landfill/waste collection operations; the Planning Council will not be meeting until after the restrictions are lifted and there are no animals currently in the Pound. The Officers will only be answering emergent calls; they will either stay at home or stay in the Shelter.

Administrator Roark informs everyone that Madam Chair Simmons is releasing updated public information via radio spot on the Blackstone and Crewe radio stations; every Tuesday and Thursday. Additionally he informs that County staff has reached out to a potential vendor that can provide equipment to live stream the Board’s meetings and put it on the County’s website also. He explains this may require the Board’s authorization for additional money; only \$10,000 was appropriated as disaster funding. Supervisor Roark moves to authorize County staff to proceed with the project. The motion received a second from Vice Chairman Vaughn. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

Administrator Roark informs that Madam Chair Simmons will take the place of Supervisor Shekleton on the Budget Committee; and suggests that they meet Monday, April 06, 2020 at 4:00 PM in the County Administrator’s Office.

The term of Barbara Briggins to the Nottoway County Department of Social Services (DSS) Board will soon expire; she is eligible for reappointment. Vice Chairman Vaughn makes a motion to reappoint Barbara Briggins to the DSS Board. The motion received a second from Supervisor Bowen. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

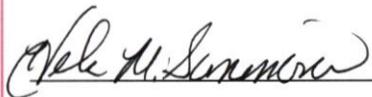
Madam Chair Simmons acknowledges that there is one more vacancy. Supervisor Bowen makes a motion to appoint Supervisor John Roark to the Nottoway County DSS Board. The motion received a second from Vice Chairman Vaughn. Following a voice vote the motion carried as follows:

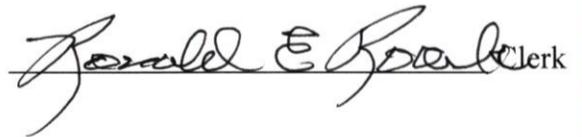
S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

Supervisor Bowen asks if the County is good with the County Emergency Services agencies with relation to the Coronavirus. He suggests that the public doesn't understand that the local Government is not the lead agency on this issue; the Health Department is.

Supervisor Roark cites examples of the potential case growth and treatment needs associated with the COVID-19 pandemic. He suggests that because there is a private air strip in Crewe, there is a potential for the location to be commandeered for use as a "pop-up" treatment facility. Supervisor Roark offers his time and efforts to serve as the County's Emergency Services Manager if there is a need; especially anything that could potentially take the pressure and workload off of County staff.

There being no further business to come before the Board, Supervisor Bowen moves to adjourn. The motion received a second from Supervisor Roark. Madam Chair Simmons adjourns the special meeting at 5:35 p.m.

 _____ Chairman

 _____ Clerk

RESOLUTION IN MEMORIAM

WHEREAS, The County of Nottoway, Virginia, lost a valued citizen and leader on March 17, 2020, with the passing of Noel R. Shekleton, and,

WHEREAS, Noel Shekleton spent his lifetime in service to our country, as a Viet Nam Combat Medic veteran, our Southside Virginia Region as a Red Cross Disaster Services volunteer, our local community as a law enforcement officer, and Board member for the Nottoway County Social Services Board, and,

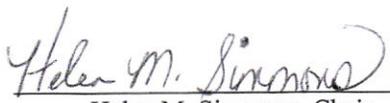
WHEREAS, Noel Shekleton capped off an illustrious career of public service as an elected member of the Nottoway County Board of Supervisors representing Election District 5 until his untimely death, and,

WHEREAS, Noel Shekleton always conducted himself in the most admirable manner with a wealth of compassion, an amiable personality, an abundance of common sense, an understanding of all issues, combined with humor and wit.

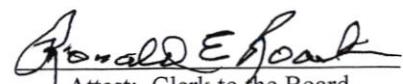
NOW, THEREFORE BE IT RESOLVED, that the Nottoway County Board of Supervisors recognizes the significant contributions of Noel R. Shekleton to the Nottoway County community over the course of his productive and service filled life, and

BE IT FURTHER RESOLVED, that the Nottoway County Board of Supervisors will forever be appreciative of his lifetime of public service to our county, our region, our Nottoway County and this Board of Supervisors.

Given this day, March 31, 2020.



Helen M. Simmons, Chair



Attest: Clerk to the Board

**NOTTOWAY COUNTY RESOLUTION FOR THE
DECLARATION OF A LOCAL EMERGENCY**

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Dated: 3-23-20

Board of Supervisors, Nottoway County, VA

1 Hale M. Simmons

Attest: Ronald E. Board
Clerk, Board of Supervisors
County of Nottoway,
Commonwealth of Virginia

Appendix 10 - ORGANIZATION CHART

