

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON TUESDAY, THE 31<sup>ST</sup> DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY AND IN THE 244<sup>TH</sup> YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN  
SHERMAN C. VAUGHN, VICE CHAIRMAN  
STEVE W. BOWEN  
JOHN A. ROARK  
RONALD E. ROARK, COUNTY ADMINISTRATOR  
JOHN N. PROSISE, ASSISTANT COUNTY  
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT:

Madam Chair Simmons called the special meeting to order at 5:00 p.m.

Supervisor Bowen provided the invocation. Madam Chair Simmons led everyone in the pledge of allegiance to our flag.

Madam Chair Simmons states the purpose of the meeting is to handle the following business:

- 1 – To consider a Resolution of Memoriam
- 2 – To petition the Nottoway Circuit Court to issue a writ for a special election
- 3 – To confirm the declaration of disaster due to the coronavirus
- 4 – To discuss and possibly appoint an interim supervisor to represent District 5
- 5 – To discuss the procedure for future meetings during the Governor’s coronavirus directive

1 - Resolution of Memoriam: Administrator Roark reads aloud a Resolution of Memoriam for recently deceased District 5 Board member Noel R. Shekleton. Supervisor Roark moved to adopt the Resolution; a second was received from Supervisor Bowen. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE  
FOR RESOLUTION)

2 – Petition: Supervisor Vaughn moves to request County Attorney Preston Williams to petition the Circuit Court Judge for a writ of election following the passing of District 5 Supervisor Noel Shekleton. The motion receives a second from Supervisor Bowen. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

3 – Declaration of Disaster: Due to the occurrence of COVID-19 and the peril it has placed on County citizens, Madam Chair Simmons has declared a local emergency for Nottoway County and this action is required to be confirmed before the full Board. The Declaration denotes funds not to exceed \$10,000 (appropriated from the Board’s discretionary fund) for use, if needed, to cover any reasonable operational costs of Emergency Management.

Supervisor Bowen moves to confirm the Nottoway County Declaration of Local Emergency. The motion receives a second from Supervisor Roark. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

(SEE PAGE THRU PAGE  
FOR DECLARATION OF DISASTER)

4 - Vice Chairman Vaughn moves to appoint Lynn Shekleton as the interim District 5 Supervisor; to serve until such time as the Circuit Court Judge approves a Writ of Election and the election is held. Following remarks, the motion received a second from Supervisor Bowen. Supervisor Roark offers his thoughts on the potential appointee before a vote is called. The motion passed as follows after a roll call vote:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

Administrator Roark informs that he received information from Mrs. Debra Crowder, South Central Workforce Investment Board, that Nottoway County has had 144 applications for unemployment benefits in the last month. He also informs everyone of a death from the COVID-19 in Amelia County.

Administrator Roark suggests the Board not hold an April work session and hold its April regular meeting in the General District Court; following the social distancing and 10-person protocol.

5 – Administrator Roark briefs everyone on how the County is continuing to operate during these difficult times; due to the required majority for a Planning Commission vote they are not moving forward with any applications as this time, the Board of Zoning Appeals will be handled case-by-case, the County Administrator’s Office is operating normal hours with full staff but with limited public access, there has been no interruption in Landfill/waste collection operations; the Planning Council will not be meeting until after the restrictions are lifted and there are no animals currently in the Pound. The Officers will only be answering emergent calls; they will either stay at home or stay in the Shelter.

Administrator Roark informs everyone that Madam Chair Simmons is releasing updated public information via radio spot on the Blackstone and Crewe radio stations; every Tuesday and Thursday. Additionally he informs that County staff has reached out to a potential vendor that can provide equipment to live stream the Board’s meetings and put it on the County’s website also. He explains this may require the Board’s authorization for additional money; only \$10,000 was appropriated as disaster funding. Supervisor Roark moves to authorize County staff to proceed with the project. The motion received a second from Vice Chairman Vaughn. Following a voice vote the motion carried as follows:

S.C. Vaughn	Yes
S. W. Bowen	Yes
J. A. Roark	Yes
H.M. Simmons	Yes

Administrator Roark informs that Madam Chair Simmons will take the place of Supervisor Shekleton on the Budget Committee; and suggests that they meet Monday, April 06, 2020 at 4:00 PM in the County Administrator’s Office.