

May 21, 2020

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND TWENTY AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: HELEN M. SIMMONS, CHAIRMAN
SHERMAN C. VAUGHN, VICE CHAIRMAN
LYNN K. SHEKLETON
STEVE W. BOWEN
JOHN A. ROARK
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY

ABSENT: PRESTON G. WILLIAMS, COUNTY ATTORNEY

Madam Chair Simmons called the meeting to order at 7:00 p.m.

Supervisor Bowen explains that he was supposed to host a group of representatives from the Virginia Association of Counties in May; due to COVID19 this event had to be cancelled. He further explains that he had purchased items for each participant, to include a Nottoway County personalized fishing bobber. He presents Vice Chairman Vaughn with one of the bobbers in appreciation for his efforts so long ago when he was first trying to get elected.

Supervisor Bowen provided the invocation. Chair Simmons led everyone in the pledge of allegiance to our flag.

Madam Chair Simmons informs all that this will be the first official meeting being live hosted for the public.

Madam Chair Simmons asks if there are any additional items that need to be placed on the agenda for the night's meeting. Hearing none Supervisor Bowen makes a motion to approve the agenda. The motion received a second from Supervisor Roark. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

The minutes of the January 09, 2020 work session, the February 13, 2020 work session, the February 24, 2020 regular Board meeting, the March 12, 2020 work session, and the March 31, 2020 special call meeting were presented. Vice Chairman Vaughn moves to receive and adopt the January 09, 2020, February 13, 2020, February 24, 2020, March 12, 2020 and the March 31, 2020 minutes as presented. The motion received a second from Supervisor Bowen. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Abstain
S. C. Vaughn	Yes
H. M. Simmons	Yes

Madam Chair Simmons asks if there are any delegations from the public:

Susan Yeatts: Mrs. Yeatts explains that she is making one last plea for increased funding for Piedmont Senior Resources. She implies that the Board led citizens to believe that Judge Royall was only asking for \$5,000; her letter actually asks for "at a minimum" this amount.

The Board receives the following Department reports:

1 - Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports the guardrail install project on Rt. 723 has begun (three locations have been initially funded), pipe repairs have been completed under Rt. 460, Rt. 664-Dusty Road was chosen to receive milling material as its base as part of a test project and it has begun with the anticipation to be finished within the next 30 days, surface treatments are being completed on County roads – some still require road markings, first rounds of mowing have begun.

Mrs. Bryant reports there has been a change on where VDOT places unallocated, available funding in the Secondary Six-Year Improvement Plan; it is now in a category titled Future Secondary Road Projects. She informs that Good Hope Road is finished and will come off the plan, Dusty Road will be finished but still remain on the plan due to timelines for updating the Plan.

Supervisor Roark expresses appreciation for VDOT's response to yesterday's road hazards from their Contractor mowing; wet grass was blown into the roadways causing unsafe driving conditions. He also reports on citizen safety concerns for a portion of Melody Road, especially during lunch time hours. Mrs. Bryant states that a speed study was completed in the past on Melody Road and the findings did not support a speed reduction.

A – Virginia Department of Transportation – Petersburg Residency: Maintenance Report for the month of February 2020, Maintenance Report for the month of March 2020

B – Potential projects for inclusion in the Secondary Six Year Improvement plan; there is limited funding available at the end of the plan for one additional project

2 - School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on March 12, 2020; minutes of the regular meeting of the Nottoway County School Board meeting held on February 13, 2020, minutes of a Budget work session of the Nottoway County School Board held on February 27, 2020

A – Budget Adjustment - \$5,000.00

REVENUES:

3-201-24020-0999-200	Region VIII Prof. Develop Grant	<u>\$5,000.00</u>
		<u>\$5,000.00</u>

EXPENDITURES:

4-201-61310-3000-900-000-580	Region VIII Prof. Develop Grant	<u>\$5,000.00</u>
	Purchased Services	<u>\$5,000.00</u>

B – Budget Adjustment – \$3,020.00

REVENUES:

3-201-24020-0810-200	VPI Teacher Incentive Program	<u>\$3,020.00</u>
		<u>\$3,020.00</u>

EXPENDITURES:

4-201-61100-3000-900-800-100	Purchased Services	<u>\$3,020.00</u>
		<u>\$3,020.00</u>

C – Budget Adjustment - \$2,559.70

REVENUES:

3-201-24020-0999-200	State Unidentified	<u>\$2,559.70</u>
	(Praxis for Minority Teachers)	<u>\$2,559.70</u>

EXPENDITURES:

4-201-61310-3000-300-100-100	Purchased Services – Sec	\$1,279.85
4-201-61310-3000-200-100-100	Purchases Services – Elem	<u>1,279.85</u>
		<u>\$2,559.70</u>

Supervisor Bowen made a motion to approve the three Budget adjustments for the School. The motion received a second from Vice Chairman Vaughn. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

3 - Health Department – Howard Nash, MD FCAP: Report period February 2020

4 - Economic Development Committee: Administrator Roark informs the Committee will not meet for May

5 - Regional Jail Authority Report & Juvenile Detention Center: January 2020 Piedmont Regional Jail Authority Transportation Report, November 2019 – January 2020 Piedmont Regional Jail Authority Jurisdiction Report, January 2020 Piedmont Regional Jail Authority Revenue Report, March 2020 Piedmont Regional Jail Authority Transportation Report, January – March 2020 Piedmont Regional Jail Authority Jurisdiction Report, March 2020 Piedmont Regional Jail Authority Revenue Report

Administrator Roark informs of a meeting of the Jail Board yesterday; the Budget was adopted, due to COVID-19 the Jail is unable to accept Federal prisoners.

6 – Landfill:

A – February 2020 Nottoway County Sanitary Landfill waste report; average of 51.42 tons of waste per day received, March 2020 Nottoway County Sanitary Landfill waste report; average of 61.88 tons of waste per day received

B – Memorandum – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: providing results from the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program sampling event 93 completed on 01-15-2020

C – Letter – Virginia Department of Environmental Quality (DEQ) – Heather A. H. Deihls, Water Compliance Manager: Notification that Nottoway County Sanitary Landfill (Permit No. VAR051577) may be in violation of the State Water Control Law and Regulations; ZINC levels noted were in excess of what’s allowable. DEQ has since received correspondence of correction and no further response is required at this time

D – Correspondence from Draper Aden Associates confirming that no additional response is required as a result of the possible violation letter from DEQ

E – Certification(s) of Completion of Virginia Class I, Basic and Virginia Class II Waste Management Operator training for Nottoway County Landfill Employee Darshawn D. Quarles; he will completing the certification exam within the next 30-45 days

F – Letter(s) – Virginia Department of Environmental Quality – Eric A. Seavey, P.G., Groundwater Remediation Specialist: Acknowledging the receipt and review of the 2018 and 2019 Annual Reports from the Nottoway County Sanitary Landfill, dated March 2019 and February 2020 respectively; there were three items noted for the closed facility that need correction prior to the next submission and five items noted for the active facility

G – Letter – Draper Aden Associates (to Virginia Department of Environmental Quality) – Jeff Norman (PG), Environmental Services Division: acknowledging the letters pertaining to the review of the 2018 and 2019 Nottoway County Sanitary Annual Reports and informs of corrective actions

H – Correspondence from Draper Aden Associates to T&K Construction informing of three areas of maintenance they need to perform on newly constructed Cell 5; it is anticipated to begin using the new cell within the next 2 weeks, cell 4 will still be used as deemed necessary for a short time

7 - Fort Pickett Redevelopment Authority: there is nothing to report at this time

8 - Planning Commission Report: The Planning Commission has not met due to COVID19 Orders from the Governor of Virginia

The Board revisits the following old business:

1 – Intermediate School Buildings/Town of Blackstone: Blackstone Manager Philip Vannoorbeeck provides answers to questions from the County related to the Buildings slated to be demolished; the Town will provide a certificate from a qualified firm that there will be no asbestos containing materials or other materials not acceptable by the Nottoway County Landfill, delivered from this property following demolition; the Town's engineer has estimated 3,025 cubic yards will need to be delivered to the Nottoway County Landfill, the Town intends to deliver all materials to the Nottoway County Landfill, it is the Town's contention that the masonry can be recycled locally and if Nottoway County chooses that option that the County be responsible for the cost associated with recycling

Supervisor Shekleton asks for clarification on whether the Town intends for the County to bare the expense of any masonry recycling; yes is Administrator Roark's answer to this. Supervisor Roark informs that, at one time, he was under the impression that the Town had intentions to bring in a portable brick crusher. Administrator Roark offers to get more information on the possibility of this.

Supervisor Shekleton will obtain more information on the possibility of masonry recycling and any associated costs; she will report back.

2 – Adoption of the FY2020-21 Budget: Administrator Roark explains that as a result of changes made following public comments; the Budget is being proposed for adoption at a total of \$37,792,257; this is an increase of \$334,584 over the advertised Budget of \$37,457,673. The Budget is balanced using \$736,276 from the General Fund balance. The Budget Committee chose to increase the amount for STEPS by \$4,584, honoring their original funding request, to include an additional \$60,000 for enhanced Courtroom(s) cleaning and sanitizing at the request of the Judges, and to fund an additional increase to Fire and Rescue of \$270,000 (distribution of new monies will be decided at a later date).

Budget Committee Chair Sherman Vaughn moves to adopt the new committee recommendations, adopt the Budget for the year beginning July 1, 2020 total \$37,792,257 and set the levies as advertised; the distribution rate for the additional funding for Fire and Rescue will be decided upon completion of the emergency services study. The motion received a second from Supervisor Bowen. The motion carried as follows after a roll call vote:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

(SEE PAGE THRU PAGE
FOR THE NOTTOWAY COUNTY BUDGET
FOR FISCAL YEAR BEGINNING
JULY 01, 2020)

Supervisor Bowen asks Administrator Roark to schedule the work session with the Nottoway County Emergency Services agencies as soon as possible.

The Board considers the following new business:

1 – Appropriation – Cost Allocation Plan based on FY 2019 costs; \$215,861 is the Schools’ portion of the central services and \$95,837 was the Department of Social Services portion. Administrator Roark asks the Board to appropriate the \$215,861 to the Schools’ Budget and in turn authorize him to bill them for the same amount.

Supervisor Bowen moves to approve the \$215,861 appropriation to the School and authorize Administrator Roark to bill them for the same amount. The motion received a second from Vice Chairman Vaughn. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

2 – Appropriation – Virginia Department of Fire Programs Funds - \$34,506: The FY20 appropriation has been received by the County and needs to be appropriated and distributed equally to the three Volunteer Fire Departments. Vice Chairman Vaughn moves to appropriate the \$34,506 Fire Programs Funds and distribute equally to the three Fire Departments. The motion received a second from Supervisor Roark. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

3 – Memorandum of Understanding (MOU) between U.S. Marine Corps (USMC) Expeditionary Operations Training Group (EOTG) and Nottoway County Sheriff's Office and Nottoway County, VA: granting EOTG the authority to conduct Realistic Military Training (RMT) in an urban environment in order to train/prepare the Marine Expeditionary Units (MEU) Marines for overseas deployment; such training will be coordinated under the guidelines set forth in this agreement through the Training Assistant to the Marine Corps (TAMACOR) Representative, all personnel involved in these exercises will be consenting military personnel, government civilian workers, or contractors (no private citizens). Training to be conducted through the MOU will include, but is not limited to, surveillance and reconnaissance, advanced communications, raid training, convoy training, foot movement of troops and equipment, airborne training (when applicable), landing or pick up zones, landing of military aircraft, bivouac of troops and equipment. The MOU is good for three years and there is an upcoming training event scheduled for September 28 – October 10, 2020. The USMC is looking at using the following several locations throughout Nottoway County during the aforementioned training event:

- A – Old Burkeville Elementary School, 507 Miller Street, Burkeville
- B – Old Blackstone Elementary School, School Street, Blackstone
- C – Old Crewe High School Building, 205 E. Pennsylvania Avenue, Crewe
- D – Old Crewe Rail Road Building, 601 W. Virginia Avenue, Crewe
- E – Norfolk Southern Crewe Rail Road Yard Property, 1001 W. Virginia Avenue, Crewe

Supervisor Roark moves to approve the MOU between U.S. Marine Corps EOTG and Nottoway County Sheriff's Office and Nottoway County, VA. The motion received a second from Supervisor Shekleton. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

4 – Letter – Southside Virginia Community College (SVCC) – LaFreda Ogburn, Vice Chair, College Board: the term of SVCC Board member J. Wesley Shepherd (appointed representative by Board of Supervisors) will expire June 30, 2020; he is eligible to serve one additional four-year term. Supervisor Shekleton moves to reappoint J. Wesley Shepherd to the SVCC Board. The motion received a second from Supervisor Roark. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

5 – Appointment – Nottoway County Planning Commission: The term of Frankie Williamson expired March 30, 2020; Vice Chairman Vaughn makes a motion to reappoint Mr. Williamson to the Nottoway County Planning Commission. The motion received a second from Supervisor Bowen. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

6 – Release Deed of Trust – JoAnn Branch – District 1 Housing Project: Ms. Branch has met her financial obligations for the property located at and the Board needs to authorize County Attorney Preston Williams to prepare the release for the Deed of Trust. Vice Chairman Vaughn makes a motion to authorize Attorney Williams to prepare the necessary documents. The motion received a second from Supervisor Shekleton. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

7 – Contract – AT&T – NG911: AT&T will need to upgrade and/or install new equipment/data in order to prepare for the transition to NG911; the contract will need to be signed in order to begin the project.

Administrator Roark asks the Board to table action on this contract until more information is received on where the funds to pay this will come from.

8 – Letter – Greg Eanes, Mayor – Town of Crewe: requesting a joint meeting between the County Board and representatives from all three Towns (Mayors) to discuss the community responses to the COVID-19 challenge; asking for Nottoway County to facilitate the meeting

It is the consensus of the Board to hold off scheduling this joint meeting until such time as normal operations begin to increase.

9 – Proposal – Rural Solar Development Coalition: Announcing the Coalition, that was established for the purpose of working specifically toward establishing a more predictable and certain solar development landscape – one that would provide long-term benefits to rural counties hosting solar facilities.

10 – Appropriations – CARES: A \$100 donation was received from The Tidewater Retriever Club, Inc. and a \$100 donation was received from Melody Doleman; both need to be appropriated and a check written to Nottoway CARES for the same amount. Vice Chairman Vaughn moves to appropriate the two \$100 donations and in turn forward a check to Nottoway CARES. The motion received a second from Supervisor Roark. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane L. Brown, Clerk – not in attendance

2 – Robert L. Jones, Sheriff: nothing to report

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy A. Hudson, Commissioner of the Revenue: not in attendance

5 – Leanne Watrouss, Commonwealth’s Attorney: provides a letter to the Board requesting they take immediate action to fix a moisture/mold problem in her Office; she provides visual reference of the obvious damage

Administrator Roark informs that he has asked a local contractor to come in and assess the situation. Vice Chairman Vaughn explains that it needs to be fixed so go ahead and do so. Supervisor Bowen suggests sending this to the Courthouse/Landfill Committee for them to proceed with remedying the problem.

Madam Chair Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – CSA - \$140.74

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined (vendor refund for overpayment)	\$140.74 <u>\$140.74</u>
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EXPENDITURES:

4-100-57070-0100	Mandated Services	\$140.74 <u>\$140.74</u>
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2 – Erroneous Assessment: Refund Net 100, Ltd. \$58.49 for a filing classification error on their Business license

3 – Erroneous Assessment: Refund Mary F. Lewis \$51.84 for an erroneous real estate assessment for tax year 2018 & 2019; the amount is to be applied to remainder of 2019 tax bill still owed

4 – Budget Adjustment – Sheriff - \$5,147.50

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined (Ins. Proceeds – Sheriff’s vehicle)	\$5,147.50 <u>\$5,147.50</u>
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EXPENDITURES:

4-100-31020-3004	Vehicle Supplies	\$5,147.50 <u>\$5,147.50</u>
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5 – Budget Adjustment – CSA - \$187,084.00

REVENUES:

3-100-24010-0030	Comprehensive At-Risk Act (Supplemental State Funds)	\$187,084.00 <u>\$187,084.00</u>
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EXPENDITURES:

4-100-57070-0100	Mandated Services	\$181,701.00
4-100-57070-1001	Salary – CSA Coordinator	5,000.00
4-100-57070-2001	FICA	383.00
		<u>\$187,084.00</u>

6 – Erroneous Assessment: Refund Brittany Schalizki \$131.81 for an erroneous personal property assessment for tax year 2019

7 – Budget Adjustment – Sheriff - \$2,954.10

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined (Ins. Proceeds – Sheriff’s vehicle)	\$2,954.10 <u>\$2,954.10</u>
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EXPENDITURES:

4-100-31020-5804	Vehicle Supplies	\$2,954.10 <u>\$2,954.10</u>
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8 – Budget Adjustment – Sheriff - \$2,547.90

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined (Ins. Proceeds – Sheriff’s vehicle)	\$2,547.90 <u>\$2,547.90</u>
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EXPENDITURES:

4-100-31020-5804	Vehicle Supplies	\$2,547.90 <u>\$2,547.90</u>
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9 – Budget Adjustment – Library - \$847.00

REVENUES:

3-100-18990-0990	Library – Miscellaneous (Cook Family Foundation Grant)	\$847.00 <u>\$847.00</u>
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EXPENDITURES:

4-100-73010-8003	Library Technology Budget	\$847.00 <u>\$847.00</u>
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10 – Budget Adjustment – Treasurer - \$2,500.00

REVENUES:

3-100-18990-0400	DMV Stop Fee	\$2,500.00 <u>\$2,500.00</u>
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EXPENDITURES:

4-100-12130-5804	DMV Stop Fee	\$2,500.00 <u>\$2,500.00</u>
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11 – Budget Adjustment – Circuit Court Clerk - \$4,350.74

REVENUES:

3-100-23080-0010	Clerk’s Office (new state funds)	\$4,350.74 <u>\$4,350.74</u>
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EXPENDITURES:

4-100-21060-1003	Salaries – Part Time	\$4,350.74 <u>\$4,350.74</u>
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Vice Chairman Vaughn moves to approve the CONSENT CALENDAR as presented. The motion received a second from Supervisor Roark. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

The following information items are provided:

- 1 – Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 4 of the Code of Virginia; Application of Virginia Electric and Power Company for approval to establish an experimental residential rate schedule, designated Time-of-Use Rate Schedule 1G (Experimental) Case No. PUR-2019-00214, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to Va. Code § 56-249.6 Case No. PUR-2020-00031, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider E, for the recovery of costs incurred to comply with state and federal environmental regulation pursuant to § 56-585.1 A 5 e of the Code of Virginia Case No. PUR-2020-00003, Application of Virginia Electric and Power Company to revise its fuel factor pursuant to Va. Code § 56-249.6 Case No. PUR-2020-00031
- 2 – Letter – Office of the Attorney General – Mark R. Herring: official advisory opinion on Virginia Law that allows public bodies to conduct meetings electronically during the COVID19 pandemic
- 3 – Notice of solicitation period for funding proposals under the Chesapeake Bay Small Watershed Grants program, due by midnight, Tuesday, April 14, 2020; to restore water quality and habitats of the Chesapeake Bay and its tributary rivers and streams
- 4 – Notice – State Corporation Commission: petition of Virginia Utility Protection Service, LLC to amend notification call center performance standards established in Case No. PUE-2002-00525 pursuant to Va. Code § 56-265.16:1
- 5 – Letter – Trudy Berry: requesting the Board to ask its Delegates and Senators to introduce and support a bill to ban out-of-state trash and ask the Governor to sign the bill; keeping with DEQ’s recommendation to “divert waste from landfills”
- 6 – Letter – va811.com – B. Scott Crawford, Vice President: Petition of Virginia Utility Protection Service, LLC, to amend notification call center performance standards established in Case No. PUE-2002-00525 pursuant to Va. Code § 56-265.16:1, Case No. URS-2019-00389
- 7 – Minutes: minutes of the Nottoway County Public Library Board of Trustees meeting held on January 15, 2020, minutes of the Piedmont Regional Jail Authority Board meeting held on January 15, 2020, minutes of the Nottoway County Public Library Board of Trustees meeting held on March 18, 2020, minutes of the Piedmont Soil and Water Conservation District Board meeting held on March 24, 2020, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on February 25, 2020, minutes of the Nottoway County Public Library Board of Trustees meeting held on February 19, 2020
- 8 – Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file application(s) or petition(s) pursuant to § 56-585.1 A 6 of the Code of Virginia
- 9 – Letter – Linda Marie Washington: requesting the Board to ask its Delegates and Senators to introduce and support a bill to ban out-of-state trash and ask the Governor to sign the bill; keeping with DEQ’s recommendation to “divert waste from landfills”
- 10 – Letter – Virginia Department of Health (VHD) – Office of Drinking Water – Jeffrey S. Wells, PE, Field Director: VDH has approved the Preliminary Engineering Report for the “East End Neighborhood Community Phase II Water and Sanitary Sewer Improvements and Water Treatment Equipment Replacement for the Town of Blackstone”
- 11 – Piedmont Senior Resources Area Agency on Aging – Thomas Jordan Miles III, Interim Chief Executive Officer: providing programmatic information that is broken down by County and is weighted by program and service use
- 12 – News Release – Virginia Department of Environmental Quality: providing enforcement and compliance guidance related to COVID-19
- 13 – Blackstone Volunteer Fire Department Incident Report for March and April 2020

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period February, March and April 2020

2 - Animal Control Officer's (ACO) Report: report period February, March and April 2020; Amelia County will be filling in for Nottoway ACO tomorrow (5/22).

Administrator Roark informs that Amelia County has agreed to provide back-up if needed for animal control calls; one Nottoway officer is not working pending COVID test results and the other needs the next two days off.

3 - Erosion and Sedimentation Report: no report provided

4 - Results from mold testing performed in the Commissioner of the Revenue's Office; no mold detected

5 - Letter(s) - James W. Elliott, Attorney At Law, requesting total reimbursement in the amount of \$1,032.00 (\$433 & \$599) for costs incurred with delinquent tax collection

Vice Chairman Vaughn moves to approve payment to Attorney Elliott. The motion received a second from Supervisor Shekleton. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

6 - Order for Writ of Election to fill the vacancy in District 5 approved by Judge Cella on April 03, 2020; the special election is to be held on the date of the next general election which is Tuesday, November 3, 2020

7 - Letter - Christy A. Hudson, Commission of the Revenue - County of Nottoway: The Office has a list of surplus electronics/equipment that need to be disposed of - Administrator Roark explains this was already approved during the February regular meeting.

8 - E911 road sign maintenance report

9 - Letter - Robert L. Jones, Sheriff - Nottoway County: Request for five full time Dispatchers to be paid their unused holiday hours and/or unused compensatory time with their June pay; due to staffing issues the employees have not been able to use their time

Supervisor Roark moves to approve the Sheriff's request for the dispatchers to be paid their unused holiday hours and/or unused compensatory time with their June pay. The amount of the request totals \$3,204.71 and is already in the vacancy savings salary line in the Sheriff's budget. The motion received a second from Vice Chairman Vaughn. With a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

Administrator Roark asks the Board to schedule a public hearing for the June regular meeting on the COVID CARES relief fund; this will require an amendment to the FY21 Budget. Additionally he requests that Madam Chair Simmons appoint a Committee to offer assistance on the distribution of the funding; she appoints herself and Supervisor Shekleton to the Committee.

Supervisor Bowen makes a motion to appoint Madam Chair Simmons and Supervisor Shekleton to the CARES Committee and to advertise for a public hearing on the funding for the June regular Board meeting. The motion received a second from Vice chairman Vaughn. Following a voice vote the motion carried as follows:

S.W. Bowen	Yes
J.A. Roark	Yes
L. K. Shekleton	Yes
S. C. Vaughn	Yes
H. M. Simmons	Yes

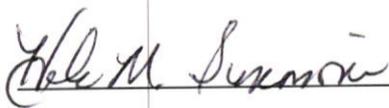
Administrator Roark informs of available funding through the Farm Service Agency (Farmville, Virginia) for aid to Farmers; for additional information call (434) 392-4906.

Supervisor Bowen urges that the Courthouse/Landfill Committee should visit the Commonwealth's Attorney Office and review the visible damage; additionally requests that the Committee be included in any meetings with any potential and/or selected contractor.

Administrator Roark informs that the Insurance Broker that was previously scheduled to attend a Board work session, and couldn't due to COVID19, has asked to be placed on the agenda for the June work session. He adds that at the next work session he would like to discuss the old Registrar's Office and its future.

Supervisor Roark also reports on a recent animal control call, located in the Town of Blackstone; there was some apparent miscommunication between Animal Control and Blackstone Law Enforcement officers. Mayor of the Town of Blackstone, Billy Coleburn, is present and offers clarification on the call and reports the matter was handled.

There being no further business to come before the Board, Supervisor Bowen moves to adjourn. The motion received a second from Vice Chairman Vaughn. Madam Chair Simmons adjourns the meeting at 7:59 p.m.



Chairman



Clerk

NOTTOWAY COUNTY, VIRGINIA

PROPOSED BUDGET

FOR THE YEAR ENDING

JUNE 30, 2021

PROPOSED LEVY for General County Purposes on Real Estate - \$0.48 per \$100.00 valuation. No increase.

PROPOSED LEVY for Tangible Personal Property (with exception of household & kitchen furniture and vehicles without motive power used as mobile homes), boats or other watercraft used for business or pleasure - \$3.75 per \$100.00 valuation. No increase.

PROPOSED LEVY for Mobile Homes - \$0.48 per \$100.00 valuation. No increase.

PROPOSED LEVY for Machinery & Tools - \$1.35 per \$100.00 valuation. No increase.

PROPOSED LEVY for General County Purposes - Merchant's Capital - \$0.00 per \$100.00 valuation. No increase.

PROPOSED LEVY for Farm Machinery, Implements or Equipment - \$0.00 per \$100.00 valuation. No increase.

PROPOSED LEVY for Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - \$2.35 per \$100.00 valuation. No increase.

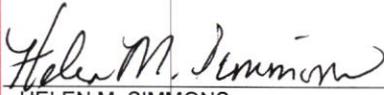
PROPOSED LEVY for Aircraft - \$1.00 per \$100.00 valuation. No increase.

PROPOSED LEVY for Emergency Services volunteers - one vehicle - \$1.00 per \$100.00 valuation.

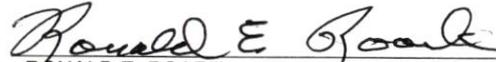
NOTICE: The proposed tax rates are for consideration by the Nottoway County Board of Supervisors and may be raised or lowered at the Public Hearing and/or prior to the adoption of the Budget.

It is accordingly ordered that a synopsis of the Proposed Budget and Levies be published in the Courier Record and Crewe-Burkeville Journal in accordance with Section 15.2-2506 of the Code of Virginia and that notice be given by such publication that the Board of Supervisors of Nottoway County, VA, has fixed May 7, 2020 in the General District Court House of said County at 7:00 p.m. as the time and place for the Public Hearing on the proposed Budget and Levies. Due to current restrictions in respect to the coronavirus, any citizen of Nottoway County desiring to express his or her views on the adoption of the Budget and the making of the Levy may submit a statement in writing to the County Administrator's Office by 5:00 p.m. on May 6, 2020.

Given under our hand this 23rd day of April, 2020.



HELEN M. SIMMONS
Madam Chair Board of Supervisors



RONALD E. ROARK
County Administrator

NOTTOWAY COUNTY, VIRGINIA

REVENUE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2021

ALL FUNDS

	2019-2020	2020-2021
Real Property Taxes	4,514,606.00	4,539,742.00
Minerals	-0-	20,002.00
Public Service Corporation Property Taxes	586,000.00	445,313.00
Personal Property Taxes	1,870,700.00	1,863,600.00
Machinery & Tools	114,000.00	117,000.00
Penalties & Interest	155,000.00	160,000.00
Taxes on Recordation & Wills	80,000.00	80,000.00
Local Sales & Use Taxes	1,240,000.00	1,200,000.00
Business Licenses	161,400.00	156,500.00
Motor Vehicle Licenses	140,000.00	190,000.00
Hotel & Motel Room Taxes	1,000.00	2,500.00
Permits, Privileges Fees & Regulatory Licenses	79,540.00	81,975.00
Court Fines	51,500.00	56,600.00
Revenue from Use of Money	100,000.00	175,000.00
Revenue from Use of Property	554,730.00	629,130.00
Charges for Services	19,267.00	18,767.00
Miscellaneous Revenue	255,590.00	314,290.00
Recovered Costs	3,500.00	3,500.00
Ft. Pickett Local Reuse Authority	24,000.00	12,000.00
Non-Categorical Aid	1,157,290.00	1,164,290.00
Shared Expenses	1,540,259.00	1,600,770.00
Welfare	1,700,000.00	1,900,000.00
Other Categorical Aid	173,674.00	284,093.00
Non-Revenue Receipts	400,000.00	401,692.00
School Revenue	23,538,591.00	24,128,456.00
Cafeteria	1,337,916.00	1,375,103.00
E-911	178,690.00	137,940.00
Landfill	892,000.00	1,056,574.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,807,518.00	-4,663,164.00
TOTAL REVENUE ESTIMATES:	<u>\$36,067,735.00</u>	<u>\$37,457,673.00</u>

NOTTOWAY COUNTY, VIRGINIA

EXPENDITURE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2021

ALL FUNDS

	2019-2020	2020-2021
Board of Supervisors	409,403.00	361,064.00
Board of Supervisors - Reserve Account	300,000.00	300,000.00
County Administrator	304,203.00	280,138.00
Legal Services	16,148.00	15,642.00
Auditor	51,000.00	45,000.00
Commissioner of the Revenue	192,459.00	196,564.00
Board of Assessors	-0-	-0-
Treasurer	256,020.00	248,150.00
Data Processing	112,386.00	110,870.00
Electoral Board	59,071.00	75,702.00
Registrar	97,484.00	104,202.00
Jurors & Witnesses	9,412.00	9,412.00
General District Court	8,800.00	9,435.00
Magistrate	100.00	100.00
Juvenile & Domestic Relations Court	36,016.00	23,699.00
Clerk of Circuit Court	244,208.00	249,708.00
Sheriff - Court Security	150,930.00	171,788.00
Law Library	2,000.00	600.00
Judge of Circuit Court Office	21,250.00	14,940.00
Commissioner of Accounts	100.00	100.00
Commonwealth Attorney	421,025.00	425,180.00
Sheriff	1,113,570.00	1,198,658.00
Central Dispatching	481,656.00	477,992.00
Volunteer Fire Departments	270,900.00	260,000.00
Rescue Service	137,709.00	146,400.00
Forestry Service	12,529.00	12,529.00
Detention Home Costs	677,000.00	887,000.00
Building Inspections	87,025.00	86,454.00
Animal Control	170,634.00	149,129.00
Medical Examiner (Coroner)	200.00	100.00
Litter Control	6,000.00	6,000.00
Maintenance	320,207.00	362,826.00
Local Health Department	105,000.00	112,431.00
Mental Health	58,355.00	58,355.00
Welfare - Social Services	1,813,983.00	1,890,468.00
Area Agency on Aging	1,000.00	7,000.00
Madeline's House	-0-	-0-
Comprehensive Services Act	723,754.00	830,970.00
Southside Community College	5,832.00	6,011.00
Debt Service	421,870.00	414,196.00
Parks & Recreation	21,500.00	23,581.00
Library / Literacy Project	258,221.00	260,719.00
Planning Commission (County)	62,313.00	61,443.00
Zoning Board	2,850.00	2,750.00
Economic Development Committee	9,973.00	10,338.00
Environmental Management	14,350.00	13,756.00
Cooperative Extension Program	56,286.00	58,309.00
Ft. Pickett Local Reuse Authority	589,806.00	609,017.00
Local Appropriation (School)	4,807,518.00	4,828,038.00
School Fund	23,538,591.00	24,128,456.00
Cafeteria	1,337,916.00	1,375,103.00
E-911	178,690.00	137,940.00
Refuse Collection - Operation	892,000.00	1,056,574.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,807,518.00	-4,663,164.00
TOTAL EXPENDITURES ESTIMATES:	<u>\$36,067,735.00</u>	<u>\$37,457,673.00</u>